



# AUTUMN TERM 2020

## CPD PROGRAMME

DIOCESE OF WESTMINSTER-  
THE EDUCATION SERVICE



# IMPORTANT INFORMATION



Please note that all of our courses for the Autumn Term will be **delivered online using Zoom**.

A Zoom link will be sent to delegates after booking and prior to the start of the course.

For each delegate to receive the link their name and email address must be provided at the time of booking.

If you are booking a school ticket, then please do share the **names and email addresses of all delegates** at the time of booking.

**Bookings will close for each event at 4pm two days** before so please do book in advance.

This is an **interactive booklet** please click on the ticket you would like to book and it will link you to the relevant page of our booking site.



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# RSE POLICY AND PRACTICE: SUMMARY

## TARGET AUDIENCE:

Senior Leader with responsibility for RSE in primary and secondary schools

**School  
Ticket  
£110**

**Single  
Ticket  
£50**

The **AIM** of this course is to provide training to schools to help implement effective RSE in a Catholic context

## CONTENT

- The importance of RSE in Catholic Schools in Westminster
- The statutory guidance in Catholic school context
- The support documents issued by the CES
- Exploring effective ways of teaching RSE.

*Please note this is a summary of training delivered previously*

**COURSE LEADERS:** Trisha Hedley and Patrick Murphy

**DATE:** 15th October 2020

**TIME:** 9am - 3.30pm



# PRESENTING OFFICERS

## TARGET AUDIENCE:

Governors

**Free Ticket**

**Please**

**Book**

The **AIM** of this meeting is to provide knowledge and understanding of the presenting processes

## CONTENT

- Role of the Presenting Officer
- Frequently asked questions
- Sharing of good practice

**COURSE LEADER:** JP Morrison

**DATE:** 20th October 2020

**TIME:** 5pm - 6pm



# RELIGIOUS EDUCATION IN THE EYFS

## TARGET AUDIENCE:

Early Years Teachers

**School**  
**Ticket**  
**£50**

**Single**  
**Ticket**  
**£20**

The **AIM** of this course is to develop class teachers' understanding of the Religious Education curriculum in EYFS as well as identify and share examples of best practice.

## CONTENT

- Best practice in RE in the EYFS Assessment
- Recording and expectations
- Praying with young children
- Modelling and sharing of best practice preparation

**COURSE LEADER:** Diana Roberts

**DATE:** 21st October 2020

**TIME:** 3.30 - 5pm



# ART IN RELIGIOUS EDUCATION

## TARGET AUDIENCE:

All staff in the primary school

**School  
Ticket  
£50**

**Single  
Ticket  
£20**

The **AIM** of this course is to provide practical ideas and resources for engaging all pupils in RE lessons, recording their understanding through art and making links to other areas of the curriculum.

## CONTENT

- Support teachers' understanding of biblical art and offer opportunities for prayer and reflection
- Suggest creative ways teachers may use art in RE lessons and home learning as well as ways to unite as a community
- Offer links and resources for use with pupils

**COURSE LEADER:** Elaine Arundell

**DATE:** 22nd October 2020

**TIME:** 3.30 - 5pm





# CATHOLIC SOCIAL TEACHING AND THE COMMON GOOD

## TARGET AUDIENCE:

REC/Catholic Life Leads

**School**  
**Ticket**  
**£50**

**Single**  
**Ticket**  
**£20**

The **AIM** of this course is to provide schools with tools to enable children to be actively engaged in social justice

## CONTENT

- What is social justice?
- An introduction to the theology underpinning social justice
- A call to action – looking at Catholic Social Teaching
- Proactive and creative ways to engage children

**COURSE LEADER:** Patrick Murphy

**DATE:** 4th November 2020

**TIME:** 3.30 - 5pm





# SCHOOL ADMISSIONS

## TARGET AUDIENCE:

Governors

**Free Ticket**

**Please**

**Book**

The **AIM** of this meeting is to train governors on the latest protocol and guidance relating to School Admissions

## CONTENT

- Inform and instruct Governors on all aspects of School Admissions
- Frequently asked questions
- Guidance on admission policy writing and publication

**COURSE LEADER:** JP Morrison

**DATE:** 5th November 2020

**TIME:** 5pm - 6pm



# POETRY IN RELIGIOUS EDUCATION

## TARGET AUDIENCE:

All staff in the primary school

**School  
Ticket  
£50**

**Single  
Ticket  
£20**

The **AIM** of this course is to provide practical ideas and resources for engaging all pupils in RE lessons, recording their understanding through poetry and making links to other areas of the curriculum

## CONTENT

- Support teachers' understanding of poetry in the Bible and offer opportunities for prayer and reflection
- Suggest creative ways teachers may use poetry in RE lessons and home learning for Advent and other topics
- Provide opportunities for teachers to create their own religious poetry and which they can use in lessons

**COURSE LEADER:** Elaine Arundell

**DATE:** 12th November 2020

**TIME:** 3.30 - 5pm



# INTRODUCTION TO GOVERNORSHIP (IN THREE PARTS)

## TARGET AUDIENCE:

Newly appointed  
Governors of all types

**School**  
**Ticket**  
**£50**

**Single**  
**Ticket**  
**£20**

The **AIM** of this course is to address the main issues that will be faced by a new (or nearly new) governor

## CONTENT

- Governance in a Catholic context
- Understanding the language of governance
- Committees and school visits
- Legal duties and responsibilities
- Strategic v Operational issues

**COURSE LEADER:** Deb Long

**DATE:** 16th, 17th, 18th November 2020 **TIME:** 5pm - 7pm



# HEAD OF RE DAY

## TARGET AUDIENCE:

Secondary Heads of RE -  
(Change in date, please see below.)



The **AIM** of this course is to ensure Heads of RE are developed and supported across the diocese

## CONTENT

- Inform and develop secondary Heads of RE
- Share good practice
- Network with other secondary Heads of RE within the diocese

**COURSE LEADERS:** Trisha Hedley and Claire O'Neill

**DATE:** 27th November 2020

**TIME:** 9.30 - 3.30pm



# CONTINUING DEVELOPMENT FOR THE NQT+1

## TARGET AUDIENCE:

Teachers in their second year  
of teaching in a primary school



The **AIM** of this course is to provide those teachers entering their second year of teaching with the opportunity to reflect on their achievements and gain an insight into their 'next steps' as a practitioner in a Catholic school.

## CONTENT

- Identify additional materials/resources that could be used to support the delivery of the content of the taught RE curriculum as outlined in the various schemes of work
- Opportunity to share good practice and reflect on various aspects of their own school practice

**COURSE LEADER:** Tony Gorton

**DATE:** 19th November 2020

**TIME:** 9am - 10.30am



# CHAIR OF GOVERNOR BRIEFING

## TARGET AUDIENCE:

Chair of Governors

Free Ticket

Please

Book

The **AIM** of this meeting is to provide an opportunity for discussion of current educational issues from a governance perspective

## CONTENT

- Discussion of recent policy decisions and their potential impact upon Catholic schools
- Discussion of issues and concerns
- Sharing of good practice in relation to the governance of diocesan schools

**COURSE LEADER:** JP Morrison

**DATE:** 19th November 2020

**TIME:** 5pm - 6pm



# PRIMARY MODERATION

## TARGET AUDIENCE:

Primary REC

**Free Ticket**

**Please**

**Book**

The **AIM** of this course is to facilitate diocesan moderation and lead appropriate discussion and sharing of best practice

## CONTENT

- Provide opportunities for collaborative analysis of specific pieces of work with a view to identifying key areas of strength
- Support delegates in gap analysis of pieces of work to provide 'next steps/developmental' targets

**COURSE LEADER:** Primary Team

**DATE:** 23rd November 2020  
30th November 2020  
1st December 2020

**TIME:** 3pm - 5pm





# DIOCESAN INSPECTION FOR GOVERNORS

## TARGET AUDIENCE:

Chair, RE Link and all other  
interested governors

**Free Ticket**

**Please  
Book**

The **AIM** of this course is to gain a greater knowledge and understanding of the role of governors in relation to Classroom RE and the Catholic Life of the school

## CONTENT

- Examining diocesan expectations
- The distinctive nature of Catholic education
- Diocesan expectations in relation to Classroom RE
- Diocesan expectations in relation to Catholic Life
- The diocesan inspection process

**COURSE LEADER:** Amanda Crowley

**DATE:** 24th November 2020

**TIME:** 5pm - 7pm



# MUSIC IN RELIGIOUS EDUCATION

## TARGET AUDIENCE:

All staff in the primary school

**School  
Ticket  
£50**

**Single  
Ticket  
£20**

The **AIM** of this course is to provide practical ideas and resources for engaging all pupils in RE lessons, recording their understanding through songs and making links to other areas of the curriculum

## CONTENT

- Support teachers' understanding of songs in the Bible and offer opportunities for prayer and reflection
- Suggest creative ways teachers may use songs in RE lessons and home learning during Advent and other topics
- Provide opportunities for teachers to create their own resources which they can use in lessons

**COURSE LEADER:** Elaine Arundell

**DATE:** 25th November 2020

**TIME:** 3.30 - 5pm



# REC SURGERY

## TARGET AUDIENCE:

Primary RECs



The **AIM** of this course is to provide RECs with a termly forum to inform of new developments in Classroom RE and the Catholic Life of the school

## CONTENT

- Information on recent developments and initiatives in RE and Catholic Life
- An opportunity to investigate the delivered content through discussion and various on-line activities

**COURSE LEADER:** Primary Team

**DATE:** 26th November 2020

**TIME:** 9am - 10am



# STORYTELLING IN RE

## TARGET AUDIENCE:

REC/Catholic Life Leads

**School**

**Ticket**

**£50**

**Single**

**Ticket**

**£20**

The **AIM** of this course is to provide training to schools on ways of using storytelling to enrich the teaching of RE

## CONTENT

- Support teachers in using themed approaches to incorporate storytelling as a tool in the teaching of RE

**COURSE LEADERS:** Patrick Murphy

**DATE:** 2nd December 2020

**TIME:** 3.30 - 5pm



# ADMISSION APPEALS

## TARGET AUDIENCE:

Governors and Senior Leaders

**Free Ticket**

**Please**

**Book**

The **AIM** of this meeting is to provide knowledge and understanding of the Admission Appeal processes

## CONTENT

- Training on the protocols for Admission Appeals
- Frequently asked questions
- Sharing of good practice

**COURSE LEADER:** JP Morrison

**DATE:** 2nd December 2020

**TIME:** 5pm - 6pm



# COMPLAINTS PROCEDURES

## TARGET AUDIENCE:

Governors and Senior Leaders

**Free Ticket**

**Please**

**Book**

The **AIM** of this meeting is to enable those dealing with complaints to do so in line with the law and diocesan protocol

## CONTENT

- Knowledge and understanding of the Complaints Procedures
- Frequently asked questions
- Sharing of good practice

**COURSE LEADER:** JP Morrison

**DATE:** 8th December 2020

**TIME:** 5pm - 6pm



# FOUNDATION STONES

Foundation Stones is a twelve hour introductory course to Catholicism, structured around the four main sections of the Catechism. Participants learn about the key Catholic beliefs and practices. It is simple and straightforward and is excellent CPD for non-Catholic teachers or those who are not confident teaching RE. The course is structured to allow participants to ask questions and discuss ideas so they can gain insights into the Catholic faith. This in turn aids the teaching of RE and understanding of the Catholic Life of each school.

Starting in September 2020, there will be a number of new courses starting online, led by different members of the Education Service. The online structure enables schools across the diocese to access the course and it means a group of teachers can take part without needing to leave school.

## **Cost**

The cost of Foundation Stones is £200 per staff member or £300 per school for two or more staff members. There needs to be a minimum of 3 schools or 10 individual participants for each course to be viable.

**Please contact your Diocesan Adviser  
for further information.**





# CCRS

CCRS is a nationally accredited course in Catholic theology that supports and enhances the teaching of Religious Education in schools and parishes. It is valuable for all teachers and catechists and is recommended for any teacher applying for senior management positions in Catholic education within the diocese. We also offer this course for those who may simply wish to deepen their knowledge of their faith.

## **Content**

The course consists of six core modules and two professional modules. The core modules explore the Scriptures (Old and New Testament), the person of Jesus Christ, the Church and its sacramental life and moral understanding. They are designed to build together into a basic understanding of Catholic theology. Its application within a school, parish or ministry setting is explored further through the two professional modules. All modules are taught by a variety of experienced tutors and the assessment for each module is via presentation or essay.

## **Cost**

The cost of the course is £400 per person. This covers all eight modules and registration fee with the Board of Religious Studies. This is to be paid before commencing the course and is non-refundable. Your school or parish may be willing to help finance this course for you.

Contact CCRS Co-ordinator:

[ccrs@rcdow.org.uk](mailto:ccrs@rcdow.org.uk)



## Upcoming Courses and Modules

All modules will be taught online during the Autumn Term 2020

**NEW online course starting September 2020!**

This new CCRS course will be taught online, making it easier for teachers across the diocese to attend.

### **Online - Module 1 - Old Testament, Dr Ann Jeffers**

- 24th September Thursday 4-6pm
- 1st October Thursday 4-6pm
- 8th October Thursday 4-6pm
- 15th October Thursday 4-6pm
- 22nd October Thursday 4-6pm

### **Sunbury (online) - Module 4 - The Church, John Stayne**

- 17th September Thursday 4-6pm
- 24th September Thursday 4-6pm
- 1st October Thursday 4-6pm
- 8th October Thursday 4-6pm
- 15th October Thursday 4-6pm

### **Tower Hamlet (online) - Module 6 - Catholic Morality, Mark Davoren**

- 21st September Monday 4-6pm
- 28th September Monday 4-6pm
- 5th October Monday 4-6pm
- 12th October Monday 4-6pm
- 19th October Monday 4-6pm

### **Vaughan House (online) - Module 6 - Catholic Morality, Nicola O'Callaghan**

- Saturday 10th October 10 - 3.30pm
- Saturday 17th October 10 - 3.30pm

Contact CCRS Co-ordinator:  
[ccrs@rcdow.org.uk](mailto:ccrs@rcdow.org.uk)