



# WITNESS to the word



FOLLOW US!

7<sup>th</sup> July 2021

Summer Term  
Issue 6

Dear Colleagues in Catholic Education

Every second Wednesday, the Education Service provides schools with a wide variety of materials, resources, advice and updates on all matters relating to our schools and colleges. The content of these bulletins are for Headteachers, Senior Leaders, Teaching Staff, Governors, Clergy and anyone who may benefit from them.

Please feel free to share.

## SUBJECT CONTENT IN THIS ISSUE

Information about upcoming CPD and Training is [here](#)

Religious Education and Catholic Life resources are [here](#)

Westminster Justice and Peace Update is [here](#)

Inspection Update is [here](#)

Racial Justice, Equality and Diversity updates are [here](#)

Governance Updates are [here](#)

Mental Health and Wellbeing Resources are [here](#)

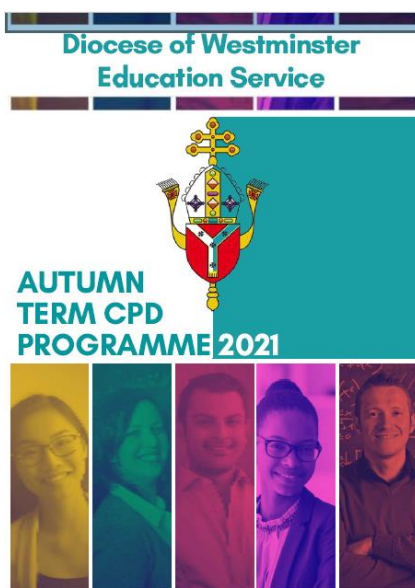
SPEC Updates are [here](#)

Capital Projects and PPP Updates are [here](#)

*Thank you for all you are doing for your school community  
and for Catholic education!*

# Upcoming Training Opportunities

Date/Time	Course
7 <sup>th</sup> July 3.45pm to 5.00pm	<a href="#">Foundation Stones Single Session – Prayer</a>
8 <sup>th</sup> July 3.30pm to 5.00pm	<a href="#">Developing Advocacy in Schools for Racial Justice, Equality and Diversity</a>
2 <sup>nd</sup> September 9.30am to 11am	<a href="#">Reinvigorating Classroom RE</a>
14 <sup>th</sup> September 6.00pm to 7.00pm	<a href="#">Exclusions</a>
16 <sup>th</sup> September 3.30pm to 5.00pm 14 <sup>th</sup> October 3.30pm to 5.00pm	<a href="#">New and Developing RECs (2 Sessions)</a>
20 <sup>th</sup> September 3.30pm to 4.45pm	<a href="#">Foundation Stones Full Course (10 Sessions)</a>
21 <sup>st</sup> September 9.30am to 3.30pm	<a href="#">Headteacher / Head of School Induction Day</a>
21 <sup>st</sup> September 6.00pm to 7.00pm	<a href="#">Role of Governors in Monitoring RSE</a>
22 <sup>nd</sup> September 4.00pm to 5.00pm	<a href="#">ECT Part 1: Working in a Catholic School</a>
28 <sup>th</sup> September 3.30pm to 5.00pm	<a href="#">RSE Discerning Resources</a>
29 <sup>th</sup> September 3.30pm to 5.00pm	<a href="#">Unconscious Bias RJED CPD Session</a>
Available to purchase	<a href="#">Racial Justice Equality and Diversity CPD Package (All courses and recording Summer 21 to Summer 22)</a>



## Autumn Term 2021 CPD programme – Bookings now open!

We are delighted to share our Autumn term CPD Programme. Please find a link to the full programme on our website [here](#). You will find an interactive PDF you can download and use to make bookings via our course booking site

Please direct any queries to Linette Blackmore, Events Coordinator [eduemc@rcdow.org.uk](mailto:eduemc@rcdow.org.uk)

THE CHURCH  
OF ENGLAND  
EDUCATION OFFICEFOUNDATION FOR  
EDUCATIONAL  
LEADERSHIPAll Saints  
Catholic Academy TrustTHE CARDINAL VAUGHAN  
MEMORIAL SCHOOL

## National Professional Qualifications

Study for the full suite of new National Professional Qualifications with the Church of England working in partnership with the Catholic Education Service.

From September the full suite of the new National Professional Qualifications will be delivered nationwide in an exciting new partnership between Catholic and Church of England schools, MATs/ CATs and Teaching School Hubs working with the Church of England Education Office and the Catholic Education Service.

Included in the network of Delivery Partners for the London and South East areas are two of our own Catholic organisations from the Diocese of Westminster: The All Saints Catholic Academy Trust (ASCAT) and The Cardinal Vaughn Memorial School. ASCAT will be taking the lead in the delivery of the NPQLT and will also be supporting delivery of the NPQH, NPQLBC and the NPQEL in the South East area. Cardinal Vaughn will be leading in the delivery of the NPQH and the NPQLT for the London area.

Not only has the content and delivery methods of the qualifications been changed to reflect the challenges of teaching and learning in faith schools in the 21<sup>st</sup> century but we expect the funding mechanism for these to change also with the National Professional Qualification for Headship (NPQH) and the National Professional Qualification for Leading Teacher Development fully funded for all schools. In addition to this, the DfE have indicated that all NPQs will be fully funded for all schools ranked in the top 30% of schools by Pupil Premium allocation.

Please follow the link [here](#) to find out more about the new NPQs including details of the new courses and how to apply for these.

## Teaching Tricky Theology Workshop

*Wednesday July 7th 4-5:30pm*

'Three Approaches to Teaching about the Magisterium' by Dr Paul McHugh, Northampton Religious Education Service. This will include

1. Authority' in any Organic System
2. Jesus' Authority: the Gospels & Apostolic Transmission
3. The Church's Magisterium Exercised in History

The course is free and aimed at tired busy teachers with resources shared. More details [HERE](#).

## New Online Foundation Stones Course - September 2021



# FOUNDATION STONES ONLINE COURSE

**12 HOUR INTRODUCTORY COURSE TO CATHOLICISM**  
3.30PM TO 4.45PM

Participants learn about the key Catholic beliefs and practices and the course is structured to allow participants to ask questions and discuss ideas so they can gain insights into the Catholic faith. This in turn aids the teaching of RE and understanding of the Catholic Life of each school.

Excellent CPD for non-Catholic teachers or those who are not confident teaching RE. The online structure of this course enables schools across the Diocese to access the course and it means a group of teachers can take part without needing to leave school.

**TO BOOK YOUR PLACE**

**CLICK HERE**

**WWW.COURSES.RCDOW.ORG.UK**

<b>20 SEPT</b>	Introduction of participants to the Catholic Faith.	
	Introduction of participants to God's Revelation and God the Father and Creator.	<b>27 SEPT</b>
<b>04 OCT</b>	Introduction of participants to God the Son: Jesus Christ.	
	Introduction of participants to God the Holy Spirit, Mary and the Saints.	<b>11 OCT</b>
<b>18 OCT</b>	Introduction of participants to the Church and to the Liturgy, Liturgical Year and the Seven Sacraments.	
	Introduction of participants to the Sacraments of Baptism and Confirmation.	<b>01 NOV</b>
<b>08 NOV</b>	Introduction of participants to the Sacrament of the Eucharist.	
	Introduction of participants to the Sacrament of Reconciliation and Anointing of the Sick.	<b>15 NOV</b>
<b>22 NOV</b>	Introduction of participants to the Sacrament of Marriage and Ordination.	
	Introduction of participants to Living a Christian Life and Prayer.	<b>29 NOV</b>

A new online Foundation Stones Course will be starting in September. This course introduces participants to the Catholic faith. It takes place online after school making it accessible to all staff. This new course will be running each Monday from the 20th September between 3.30-4.45pm for 10 weeks. NQTS, non-Catholic staff and those wanting to improve their knowledge of Catholicism will benefit greatly from this CPD opportunity. The flyer contains more information and you can book [HERE](http://www.courses.rcdow.org.uk)



# RE and Catholic Life Resources

## West Hub RE and Catholic Life Primary Support

Sadly, Diana Roberts will be leaving us at the end of this academic year to return to work as a Senior leader in one of our diocesan schools. We are very grateful for Diana's service and wish her success and fulfilment in her new role.

We will be advertising early in the Autumn Term for a new Primary Advisor to join the team, ideally for January 2022. In the interim, we are very grateful to Claire O'Neill for stepping forward to support the primary schools of the West Hub. Claire is an incredibly experienced diocesan advisor and is keen to meet with and support colleagues in schools. If you are in the West Hub, please contact Claire directly [claireoneill@rcdow.org.uk](mailto:claireoneill@rcdow.org.uk) if you would like to request support for the Autumn Term

## Pope Francis Prayer Intentions: July

Intention for evangelisation – **Social friendship**

*We pray that, in social, economic and political situations of conflict, we may be courageous and passionate architects of dialogue and friendship*

## New resource for primary and secondary schools - Amoris Laetitia

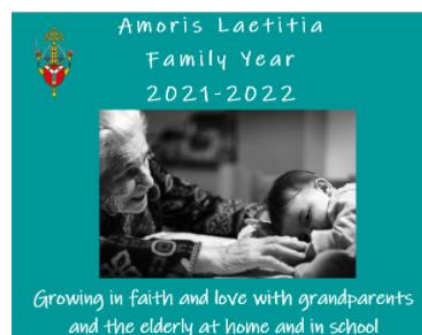
### World Day of Grandparents and the Elderly

In March 2021 Pope Francis declared a year of the Family, five years after he wrote Amoris Laetitia which is about the of beauty and joy of love in the family. As it is the feast day of Jesus' grandparents (Anne and Joachim) in July, the Pope has announced the very first **World Day of Grandparents and the Elderly** to take place on 25th July 2021.

The theme is 'I am with you always' (Mt28:20).

The feast can be celebrated by schools and families at a convenient time and this booklet offers some ideas on how pupils can grow in love with grandparents and the elderly at home. There is one available for both primary and secondary schools and they can be found: [HERE](#). These resources and others including a poster of Anna and Simeon showing the great example they set us of a prayerful life. Share it in your church or school as you celebrate this new special day on the fourth Sunday of July. See [HERE](#).

#### Primary and Secondary Amoris Laetitia Resources



PRAYER INTENTIONS FROM DAY AFTER Pentecost Until First Day of Advent (Based on the Liturgical Year)	Liturgical Colour
Deeper Understanding Between Christians and Jews	GREEN
Those Who Suffer Persecution Especially on St John Fisher and St Thomas More (22 <sup>nd</sup> June)	
Those Who Suffer Oppression Especially on St John Fisher and St Thomas More (22 <sup>nd</sup> June)	
Those Who Suffer Denial of Human Rights Especially on St John Fisher and St Thomas More (22 <sup>nd</sup> June)	
Europe Especially on the feasts of St Benedict (11 July), St Bridget of Sweden (23 July), St Catherine of Siena (29 April)	
Human Life Especially on the day for Life (3 <sup>rd</sup> Sunday in June)	
Seafarers Especially on Sea Sunday (2 <sup>nd</sup> Sunday in July)	



## The Year of St Joseph

The theme for July is perseverance and the prayer resource for this can be found [HERE](#). It follows the structure: Gather, Listen, Respond, Mission and can be amended and adapted for use with primary or secondary schools and led by teachers or pupils. Thank you to St Joseph's Primary School in Islington for their beautiful artwork.

## Ignatian Year

From 20 May 2021 to 31 July 2022, the Society of Jesus and the entire Ignatian family are celebrating an Ignatian Year. To find out more about events celebrating this remarkable saint and founder of the Society of Jesus see [HERE](#).

LITURGICAL YEAR	NATIONAL AND INTERNATIONAL DAYS
<b>July</b> <ul style="list-style-type: none"> <li>St Benedict (11<sup>th</sup>)</li> <li>St Henry (13<sup>th</sup>)</li> <li>St Bonaventure (15<sup>th</sup>)</li> <li>Our Lady of Mount Carmel (16<sup>th</sup>)</li> <li>St Mary Magdalene (22<sup>nd</sup>)</li> <li>St James (25<sup>th</sup>)</li> <li>Ss Joachim and Anne (26<sup>th</sup>)</li> <li>St Martha (29<sup>th</sup>)</li> </ul>	<b>July</b> <ul style="list-style-type: none"> <li>International Day of Cooperatives (11<sup>th</sup>)</li> <li>World Youth Skills Day (15<sup>th</sup>)</li> <li>Nelson Mandela Day (18<sup>th</sup>)</li> <li>International Day of Friendship (30<sup>th</sup>)</li> </ul>

## Year 6 Leavers Mass

The Education Service has organised a diocesan online Leavers Mass and we welcome all our primary schools to join with us in praying for all of the Year 6 pupils in every school in our Diocese. The recording can be found [here](#).

We would like to thank Fr Willie Skehan for celebrating the Mass and Rachel Mahon for coordinating it with other schools in the Tower Hamlets deanery. Thank you also to Liam Lynch and James Johnston for their technical expertise.



## The Year of the Word

### *Women in the Bible*

This week sees the tenth edition of our 'Women In The Bible' series, with this week's focus being 'The Samaritan Woman'. The final two 'women' in this series will be Phoebe and Priscilla. All of these PowerPoints will be available on the diocesan website until further notice.

If you have any feedback concerning these resources, we would be delighted to hear from you to help us shape future offerings. If you have any suggestions in this respect, please do let us know.

As you know, due to COVID, The Year of the Word: The God Who Speaks has been extended through to January 2022. At the start of the autumn term, we will be sharing further ideas to help you bring this special year to a satisfying conclusion. In the meantime, see below for recent developments/materials now available on The God Who Speaks website.

The July Focus is on the Family for schools and parishes can be found [here](#)

These links might be useful to promote with parents as well as being used in school:

[Our Top Ten Family Values](#): which Bible families made it on our list?

[Who do you think you are Biblically?](#) Reflection and Activities on who you relate to in the Bible.

[St Joseph teaches us the way](#). Schools worksheet with Bible Reflection and Activities on Adoption.

[Video about Adoption and the Bible](#). A Dad who adopted last year shares his story.

[Poster on Anna & Simeon in Scripture](#). Celebrating older people and grandparenting.

[Help! I'm not confident with the Bible](#). Super tools and tips for all the Family from Avril Baigent.

The following might be of interest to staff:

### *Podcasts:*

[Women in Scripture podcast series](#) with Birmingham Diocese.

[Premier Christian Radio interview with Natalie Orefice](#) on the series

### *Between the Testaments Series:*

[St John's Gospel and Temple Theology](#) by Fr Michael Hall.

### *New Resource*

[Room for God: At Home with the Sacred](#). Exciting new resource to help you develop spiritual habits and creative routines around your house - out now for £3.99.

## London Chaplains Hub

During this academic year, Claire O'Neill has joined the working party for 'The London Hub for Chaplains in Education.' This is a new initiative originating from 'Chaplains in Education' which hopes to establish hub groups for Christian chaplains across the country. The working party is made up of representatives from The Church of England, Methodist Church and Free Church as well as representatives from the Catholic Diocese of Southwark and the Jesuits. At present the working party are planning the launch of 'The London Hub for Chaplains in Education' which it is hoped will take place on Friday 17th September at the Jesuit Centre London. It will be an opportunity for chaplains from across London to meet, join in fellowship and pray and worship

## CCRS Updates - Calling all teaching staff and support staff!

Are you in need of a helpful tool for teaching RE in the classroom? Or maybe you are interested in furthering your career in a Catholic School? Are you a Senior Leader who would like to support your staff with CPD, demonstrating your commitment to RE in the Catholic School? The CCRS can provide the answer to all these questions!

We will continue to run the course online, which is nationally certificated. There are a variety of timings to choose from. A new group will commence in September 2021, running on a Saturday (2 Saturdays per module, 10 - 4pm)). There is also a group already running on a Thursday (4-6pm, for five weeks per module). There are 8 modules, usually one each half-term. It normally takes 18 months - 2 years to complete.

Margaret Hanley, CCRS Co-ordinator, is very happy to answer any questions, so please do get in touch [ccrs@rcdow.org.uk](mailto:ccrs@rcdow.org.uk)

## CAFOD

*Holy Land resource:* Pupils can consider, in the light of Catholic Social Teaching, how an openness to others' perspectives can help them to build a more just and peaceful world. These dynamic videos, activities and discussion, will enable young people to have an opportunity to hear and learn from the experiences and perspectives of their peers in the Holy Land. See [cafod.org.uk/sixthform](https://cafod.org.uk/sixthform)

*Eyes of the World Campaign for Primary Schools:* Join our campaign to help fight the climate crisis. The eyes of the world are on us this year as Britain hosts world leaders for the United Nations' climate change talks – COP26. They will make important decisions that will shape the future of our global family. Join our campaign with your pupils to call on the Prime Minister to support the world's poorest communities affected by the climate crisis. More details and resources at See: [Eyes of the world campaign resources for children | CAFOD](#)

## RE: Connect project

The RE:Connect project is seeking to understand more about teachers' experiences of teaching on the environment (and particularly the climate and environmental crises) within religious education/philosophy and ethics/religion and worldviews. Your answers will help RE:Connect to understand more about current practice, but will also help them to design a teacher fellowship programme which will equip teachers and generate resources for teaching on religions, worldviews and environment at both primary and secondary. You can find the survey [here](#)



# Westminster Justice and Peace Update

## Young Christian Climate Network Relay 13th June - 1st November

Organised by young Christians age 18-30, the Relay is a walk from the G7 in Cornwall to COP26 in Glasgow to highlight the decisions that need to be made by world leaders to tackle climate change. Anyone of any age can join for a day or more of the relay and there is a four day stop in London 5th-8th August for climate-related events at various churches. The relay travels through the Diocese of Westminster from 9th-13th August with overnight stops at Harrow, Hemel Hempstead, Tring and Watford.

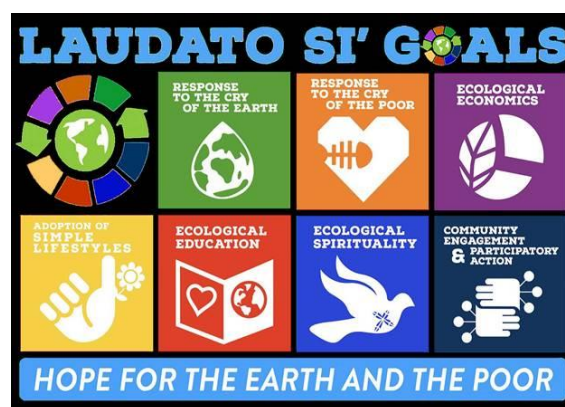
To find out how you can take part or offer support en route please sign-up via the website <https://www.yccn.uk> or contact Colette Joyce who is joining this section of the relay. [colettejoyce@rcdow.org.uk](mailto:colettejoyce@rcdow.org.uk) Follow on social media @YCCNetwork

**Season of Creation 1st September - 4th October** - The Season of Creation is the annual Christian celebration of prayer and action for our common home. Together, the ecumenical family around the world unites to pray and protect God's creation. The season starts 1 September, the World Day of Prayer for the Care of Creation, and ends 4 October, the Feast of St. Francis of Assisi, the patron saint of ecology. The theme this year is "A HOME FOR ALL? RENEWING THE OIKOS OF GOD." Oikos is the Greek word for "home," or "household." With this concept of oikos, we celebrate the integral web of relationships that sustain the well-being of the Earth. See [here](#) for further details

**Season of Creation Video Competition** - All schools and parishes in Westminster are invited to demonstrate your care for the environment by producing a three-minute video for the Diocesan Justice & Peace Commission Video Competition. Your video should show how you look after people and planet and can include shots of nature in your grounds, events, displays, interviews, music, drama, art or other original ideas. Entries are invited from Primary, Secondary and Sixth Form. Up to three entries per school. Prizes of £500, £250 or £100 garden centre vouchers. Deadline 1st October 2021. Visit the website for more details and to view last year's winning entries [here](#)

## Visit the Laudato Si' Action Platform!

For families, parishes, dioceses, educational institutions, healthcare institutions, organisations, communities, communication centres, NGOs, businesses, farms & religious, click [HERE](#).



# Inspection Update

## Diocesan Inspection

We are planning for inspection to fully resume in September 2021 and are scheduling accordingly. We are now 4 terms behind where we should be in our current cycle and it is anticipated that it will take at least the same length of time to catch up. The DfE is yet to confirm how long we will have to catch up with our backlog but in the absence of that information we are proceeding by picking up where we left off in March 2020 and will begin by inspecting the schools that should have been inspected in the Spring Term of 2020. When the DfE provide the information on the backlog catch up, you will be provided with a fully revised cycle and it should then be clear what Framework you will be inspected under.

Please note, the current Framework will be redundant from Sept 2022. The existing framework will be replaced in September 2022 with the new National Framework, so any school inspected from September 2022 onwards will be inspected under the new Framework. When the Handbook and SEF are published, they will be shared with you.

# Racial Justice, Equality and Diversity Update

## ONLINE RJED CPD PROGRAMME 2021

### 15 JUN LET'S TALK ABOUT RACE

To develop a shared language and practice.

**Speaker:** Professor Paul Miller

**Audience:** All staff, parents, clergy, Diocesan staff, Non Diocesan staff.

Tuesday 15th June | 3.30 to 5.00pm



### DEVELOPING ADVOCACY IN SCHOOLS 8 JUL

To develop advocacy in schools for racial justice, equality and diversity.

**Speaker:** Susan Elderfield

**Audience:** School leaders and governors in primary and secondary schools.

Thursday 8th July | 3.30 to 5.00pm



### 29 SEPT UNCONSCIOUS BIAS

Participants will learn and understand why and how unconscious bias can affect the decisions we make about others and the impact it has on productivity and outcomes.

**Speaker:** Orlene Badu

**Audience:** All staff, parents, clergy, Diocesan staff.

Wednesday 29th September | 3.30 to 5.00pm

### RACIAL JUSTICE, EQUALITY AND DIVERSITY IN SACRED SCRIPTURE 25 NOV

To explore the themes of racial justice, equality and diversity in the light of Sacred Scripture.

**Speaker:** Father Victor Darlington

**Audience:** All staff, governors, parents, clergy and Diocesan staff.

Thursday 25th November | 3.30 to 5.00pm

TO BOOK PLEASE VISIT [WWW.COURSES.RCDOW.ORG.UK](http://WWW.COURSES.RCDOW.ORG.UK)



## ONLINE RJED CPD PROGRAMME 2022

### 18 JAN DIVERSIFYING, DECOLONISING AND INCLUSIVISING THE CURRICULUM

To support participants in understanding conceptual differences in terms of what a diverse, decolonised and inclusive curriculum means.

**Speaker:** Professor Paul Miller

**Audience:** All staff, parents, clergy, Diocesan staff, Non Diocesan staff.

Tuesday 18th January | 3.30 to 5.00pm



### RETHINKING THE CURRICULUM: SCHOOLS' WORKSHOP 22 FEB

To support participants in rethinking an inclusive curriculum.

**Speaker:** Alexandra Brown and representatives from three Diocesan schools.

**Audience:** All staff, school leaders, governors in primary and secondary schools.

Tuesday 22nd February | 3.30 to 5.00pm



### 11 MAY CHALLENGING RACIAL INJUSTICE IN THE CHURCH

To challenge racial injustice in the Church.

**Speaker:** Father Richard Nesbitt

**Audience:** All staff, parents, clergy, Diocesan staff.

Wednesday 11th May | 3.30 to 5.00pm

### SOLIDARITY IN THE FACE OF ADVERSITY 20 JUN

To develop advocacy in schools for racial justice, equality and diversity.

**Speaker:** Susan Elderfield

**Audience:** All staff, governors, parents, clergy and Diocesan staff.

Monday 20th June | 3.30 to 5.00pm

AN ADDITIONAL SESSION TITLED 'PRIMARY ANTI-RACIST RE' WITH OUR GUEST SPEAKER LAT BLAYLOCK IS AVAILABLE VIA OUR BOOKING SITE ON THE 24TH MARCH 2022

ALL SESSIONS CAN BE PURCHASED INDIVIDUALLY HOWEVER WE HAVE CREATED A PACKAGE WHICH PROVIDES AN AFFORDABLE BOOKING OPTION FOR YOUR SCHOOL, CLICK THE ICON BELOW.

TO BOOK PLEASE VISIT  
[WWW.COURSES.RCDOW.ORG.UK](http://WWW.COURSES.RCDOW.ORG.UK)

CLICK HERE

The Diocesan RJED Working Party are delighted to offer this comprehensive Catholic programme of CPD which aims to educate, inform and inspire participants so they can actively work to achieve racial justice and equality in their communities.

There are eight sessions each running between 3.30-5pm on different days to make them accessible to all staff. **Sessions will be recorded where possible to enable as many staff and governors as possible to access the training.** The eight sessions will cover - Advocacy in Schools, Unconscious Bias, Racial Justice in light of Sacred Scripture, Decolonising the Curriculum, Challenging Racial Injustice in the Church, Solidarity in the Face of Adversity and much more...

You can purchase individual tickets for each session or you can save your school money and buy a school bundle [HERE](#) which includes access to all the sessions for all staff, leaders, governors and parents.



**Title:** Developing Advocacy in Schools for Racial Justice, Equality and Diversity

**Speaker:** Susan Elderfield

**Date:** 8<sup>th</sup> July 2021

**Time:** 3:30-5pm

**Audience:** Leaders, governors, parents, clergy, members of diocesan departments

**Aim:** To develop advocacy in schools for racial justice, equality and diversity

**Content:**

- Explain the processes and responsibilities (legal and faith) in developing advocacy in schools.
- Support stakeholders in developing a self-evaluation and audit and offer guidance for policies and safeguarding.
- Explore the essential building blocks of a just, equal and diverse community and how to develop these to create a positive culture.
- Support leaders to effect necessary change and offer them tools and language to do this.
- Provide ideas on how to dialogue and listen to each other as well as create a 'safe place and a brave space' for all those in our school community.

Book: [HERE](#)

## Fr Nesbitt – Rooting Out Racism from our Parish

Fr Nesbitt is a speaker on the RJED programme for next year. He has written a booklet called Rooting Out Racism from our Parish. This will be sent to all parishes and is freely available [here](#)

# Governance Update

## Changes to the School Admissions Code

1. The main purpose of the changes to the Code is to improve support for the in-year admission of vulnerable children.
2. The changes include introducing more detail on the process for managing in-year admissions; changes to improve the effectiveness of Fair Access Protocols; giving children adopted from state care outside of England equal admissions priority as children who were previously looked after in England; and clarification of which address to use for the admission of service or crown servant children. There are also further minor clarification changes.
3. A summary of all the changes is attached as Appendix 1, with the most significant changes highlighted in yellow.
4. All schools are asked to note these changes.
5. Own admission authority schools and academy trusts are asked to take the following action:
  - Review admission arrangements for 2021 and 2022 before 1 September 2021, to ensure that children who are adopted from state care outside of England are given top priority alongside looked after children and other previously looked after children (paragraph 1.7 of the Code)
  - Review the information on their website by 31 October 2021 to ensure it sets out how in year applications will be dealt with from the 1 November 2021 to 31 August 2022. Information to be published must include how parents can apply for a place, a suitable form for parents to complete (where they manage their own in year admissions), supplementary form(s) where necessary. It must also set out when parents will be notified of the outcome and details of their right of appeal. Thereafter this information will need to be updated by 31 August each year for the following school year (paragraph 2.26 of the Code)
  - Ensure processes are in place to notify the LA of the number of places available within two school days of a request (paragraph 2.27 of the Code)
  - Where they manage their own in year applications, review their processes (in line with paragraph 2.30 of the Code) to ensure that, from September 2021:
    - In year applicants are notified of the outcome of their application within 10 school days, or 15 school days at the latest, setting out the reason for refusal and right of appeal;
    - The LA is notified of every application and outcome as soon as is reasonably practicable but within two school days

A Summary of School Admissions Code Changes June 2021 can be found [here](#)



## Admission Arrangements

Admission authorities for state-funded schools designated as having a religious character may use faith-based oversubscription criteria in their admission arrangements and allocate places by reference to faith membership or practice when the school is oversubscribed. The decision as to whether to include such criteria, and how parents must demonstrate membership or practice of the faith, is a decision for the admission authority, in consultation with the relevant body or person representing the religion or religious denomination.

Some admission authorities define membership or practice of the faith as regular attendance at a place of worship over a specified period by parents and their children, as laid out by their religious authority. During the coronavirus (COVID-19) pandemic, there have been periods when the opening of places of worship (especially for public or communal worship) was restricted and many parents and their children will have been unable to attend as normal. This has meant that schools designated as having a religious character, with admission arrangements that prioritise applicants based on regular attendance at a place of worship and/or at public or communal worship, may find their admission arrangements do not work as originally intended for September 2022. As a result, some admission authorities may need to seek a variation to their admission arrangements to ensure parents are clear on what they need to do to meet the relevant criteria.

For Varying the Admissions Arrangements of Faith Schools June 2021 click [here](#)

When available, full documentation will be posted on Governor Hub for Admission committees to access directly.

## Process for appointing foundation governors / directors

1. We ask that your school appoints a Nominated Person (either the Clerk to Governors or perhaps, someone in the School Office) who will administer this process.
2. The Nominated Person should download the suite of forms [available at [Link to website](#) ] and personalise them to the school, including the email address of the nominated person.
3. The Nominated Person will send the application to and receive the application from the applicant.
4. The Nominated Person will seek the references and the DBS certification. (Note: the parish priest may wish to return the reference directly to the diocese; if they wish to do this, they have been asked to let the nominated person know).
5. When all references and Clearances are available, the Nominated Person will upload all documents to the Diocese using this secure link at : [Link to website](#) A receipt will be sent to the Nominated Person and the Applicant on submission.
6. The Diocese will determine the complete application within 21 days, either with a letter and deed of appointment, or other communication.

If you have any questions about how the system will work or difficulty in downloading the materials, please contact Mike Pittendreigh ([mikep@rcdow.org.uk](mailto:mikep@rcdow.org.uk)) Other, more general, governors queries should continue to be addressed to Carol Campbell ([governors@rcdow.org.uk](mailto:governors@rcdow.org.uk))

# Mental Health Update – Transitions

## Promoting and supporting mental health and wellbeing in schools and colleges – Government Guidance

The government has produced a range of resources on supporting mental health and well-being in schools and colleges - [Click here](#) See the sub-headings below for more information.

- [Before you start](#)
- [Whole school or college approach to mental health and wellbeing](#)
- [Senior mental health leads training](#)
- [Wellbeing for education recovery](#)
- [The Link Programme](#)
- [Relationships, health and sex education \(RHSE\) training module](#)
- [Mental Health Support Teams \(MHSTs\)](#)
- [Psychological first aid training](#)
- [Mental health and wellbeing resources](#)

## Mental Health and Well-being – Towards the Summer

### *Anna Freud Centre Resources*

- Moving Up – Transition to secondary school (Animation) [Click here](#)
- Self-care Summer Primary Pack [Click here](#)
- Self-care Summer Secondary Pack [Click here](#)
- Managing unexpected endings and transitions [Click here](#)

### *Young Minds Resources*

- Find Your Feet – Transitioning to secondary school [Click here](#) (*Part of a series of resources for teachers, pupils and parents.*)
- Preparing your pupils for the summer holidays [Click here](#)
- 10 ways to celebrate the year [Click here](#)

## SPEC Update



## SPEC RETREAT CENTRE

A SPIRITUAL AND PERSONAL ENCOUNTER WITH CHRIST



## RESIDENTIAL BOOKINGS NOW OPEN FOR 2021-22

### Who are we?

SPEC is the retreat centre for young Catholics in the Diocese of Westminster. It stands for '**Spiritual and Personal Encounter with Christ**' and that is what we aim to deliver. We offer a unique opportunity for children and young people to reflect and experience the presence of God in their lives. In great demand since COVID-19, our tranquil setting allows retreatants to **escape the stress of lockdown life** and find peace.

### Why choose SPEC?

The COVID-19 pandemic has caused unprecedented disruption in the lives of children and young people and the impact on their **mental health** has been enormous. We provide a **safe and nurturing environment** in which students can reflect, away from the hustle and bustle of school life. Our **young retreat leaders** are relatable to the retreatants and can offer inspiring testimonies of their faith journeys that can be of real benefit to young people investigating their faith.

### What do we offer?

- **All-new retreat programmes**, differentiated by year group (Years 5-13) for residential and day retreats.
- **Full-board accommodation** in our residential complex with ensuite rooms and dormitories. Our commercial kitchen has full capacity for dietary requirements.
- **Seven acres of grounds and woodlands**, including a football pitch and a campfire.
- **On-site chapel**, containing a relic of St. Thomas Beckett.
- **Fully COVID-compliant** and risk-assessed.

### Where are we?

We are well-connected with **excellent transport links** via the Metropolitan Line (Pinner) and the Overground (Hatch End). We also have **two car parks with ample space for coaches**.

### How to book?

To book or for more information, please contact us by telephone, email or online.

**POST COVID DEMAND IS HIGH. To avoid disappointment, please book your space now at:**

0203 757 2500 | [spec@rcdow.org.uk](mailto:spec@rcdow.org.uk) | [specretreatcentre.org/bookings](https://specretreatcentre.org/bookings)





## Looking for a volunteering opportunity to complete your **Gold** Duke of Edinburgh Award?

### Volunteer Programme

“

#### Our Mission

Helping young people pursue the true, the good and the beautiful found in Christ, because each of us is made for greatness.

”

#### Who are we looking for?

We are looking for a team of committed practicing Catholics between the ages of 18 and 25 to help us run retreats at our centre in Pinner.

#### Why join us?

If you are looking to grow in your faith and meet other young Catholics, joining our volunteer team is a great place to start.

#### What can we offer you?

- A monthly spiritual and professional formation programme
- Youth ministry work experience
- Mentorship opportunities
- Faith-based retreats and days of recollection
- Catholic networking
- Certificate of Youth Ministry Formation Programme signed by Bishop Nicholas



### What is the Commitment?

#### Serve

Volunteers commit to helping twice per month at our retreat centre in Pinner. The precise dates can be flexible with your schedule and are agreed in advance.

#### Grow

The cohort take part in a monthly online formation session that fosters both their spiritual and professional growth. There will also be initial training at the end of August (also via Zoom).

#### Pray

We ask that you commit to praying on a weekly basis for our mission. There will also be opportunities to join together in prayer as a community.

#### Give

Volunteers commit to supporting SPEC's mission financially by giving at a rate of between £5 and £15 per month. By offering up just two coffees a month, you are helping us to bring the gospel to young people in the Diocese.

Contact [ruthwarner@rcdow.org.uk](mailto:ruthwarner@rcdow.org.uk) for more info | Waxwell House, 125 Waxwell Lane, London, Pinner, HA5 3EP

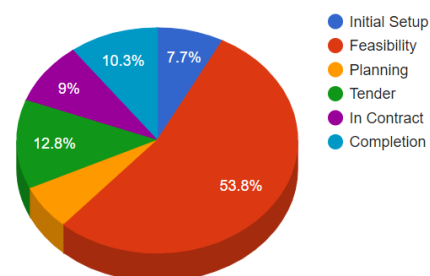
# Capital and PPP Update

## Capital

### VASCA 2021/22

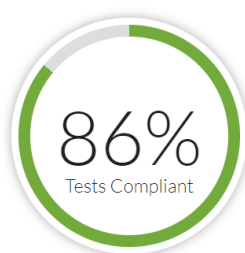
#### Projects

Live Projects	Budget Issues	Programme Issues
153	0	0



### Statlog Engagement – Statutory Compliance

#### Compliance Overview



#### Site Manager Tests

1359 / 1578 Test Assets Compliant

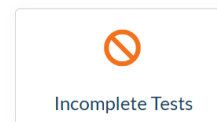
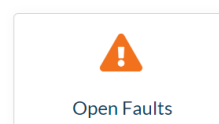
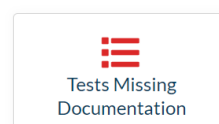
Show Non-Compliant Setup Sites ▶



#### Specialist Contractor Tests

1065 / 1305 Test Assets Compliant

Search and Report



162 out of 205 sites currently subscribed to Statlog.  
121 out of 205 sites currently setup for Site Manager Tests.  
124 out of 205 sites currently setup for Specialist Contractor Tests.

☒ Only include statistics from sites & assets that have been fully setup on Statlog Statutory Testing Modules

### Project Manager

Any school with a Statlog Licence that can provide evidence that it has a recent survey and is using the Statutory Compliance Module can apply for access to project manager. Please email [nigelspears@rcdow.org.uk](mailto:nigelspears@rcdow.org.uk) or phone 07738183828 to discuss and/or arrange access.

### Priority School Building Programme

Project managers continue to monitor the progress of schools in this scheme.



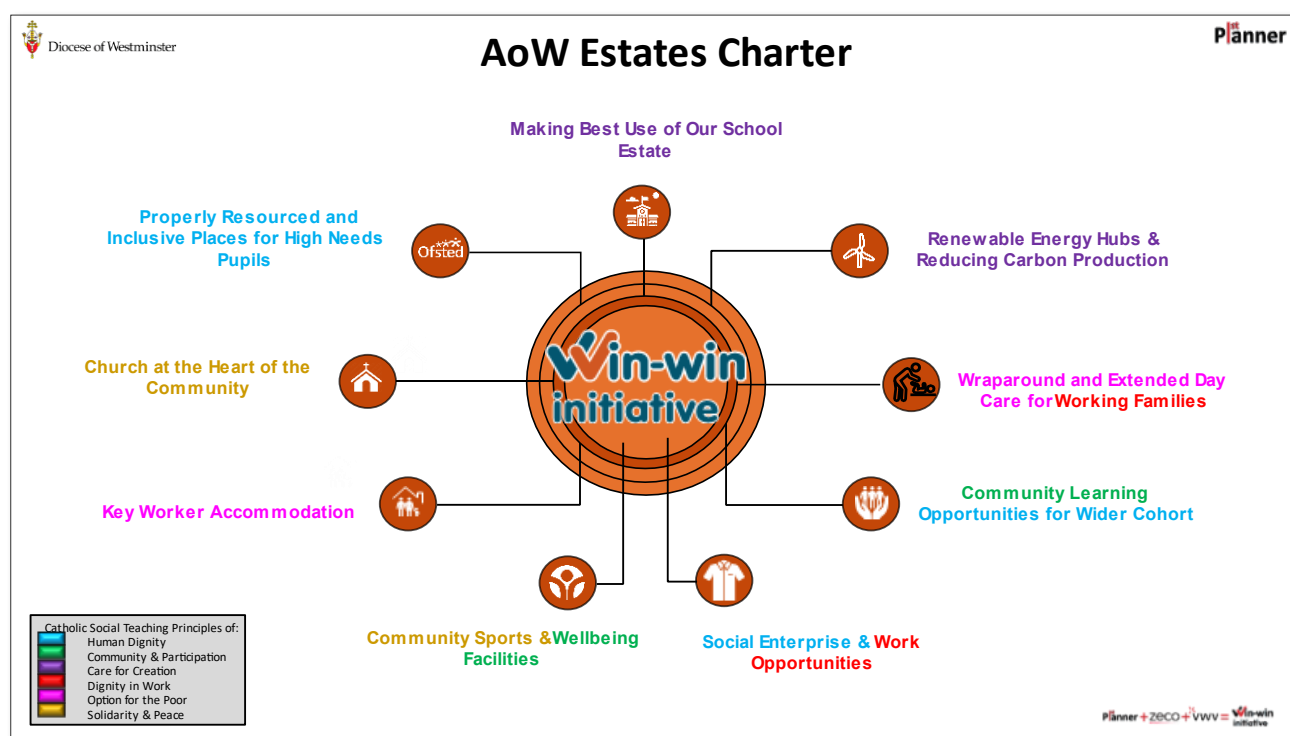
## Pupil Placement Planning

### 1<sup>st</sup> Planner Project

Rebecca Butler from 1<sup>st</sup> Planner is in the process of writing to all schools (starting with those in the pilot areas) regarding pupil data for mapping purposes. The following helps to explain the rationale:

### Request

We are writing to request that all Archdiocese of Westminster schools forward the postcodes of their current pupils to support 1<sup>st</sup> Planner with identifying and securing capital funding through the work that they are completing for the Diocese around the “Win-Win Initiative” that has been developed over the last 18 months.



### Background

1<sup>st</sup> Planner are collecting huge amounts of data around space within each of the schools, future pupil projections (including catholicity), Local Authority pressures and mapping what capital funding is available. This includes both Basic Need and High Needs funding as well as Section 106 & Community Infrastructure (CIL) contributions.

This identification of funding is being completed at a Local Authority level and in order to secure a proportion of this when we engage with each of the councils, we need to be able to precisely map the pupils in order to demonstrate that there is an entitlement to access the capital to invest in the Diocese's school estate.

In previous years, [www.schoolguide.co.uk](http://www.schoolguide.co.uk) provided a reliable and accurate method of mapping pupils with locality information being provided directly by the Department for Education. Unfortunately, this year the accuracy of the information has reduced considerably, particularly where schools have wide catchment areas, which is often the case with Catholic pupil cohorts.

To ensure that we are able to access as much of the identified funding as possible, it has been agreed that this additional step is essential, and we would be extremely grateful for your support in providing the pupil postcodes for all of your current pupils to facilitate this.

### **Data Format/Data Protection**

To comply with GDPR, the only information we require is the full home postcodes for each of your pupils as an excel spreadsheet. Please **do not** provide any unique identifiers such as date of birth, gender, name, address etc.

Rebecca Butler, 1<sup>st</sup> Planner's Operations Manager will provide individual data sharing agreements for each of the schools. One this has been issued, please forward your pupil postcode lists to [rebecca.butler@1stplanner.com](mailto:rebecca.butler@1stplanner.com). Rebecca's contact number is 07841 118 779, if any further information/clarification is required.

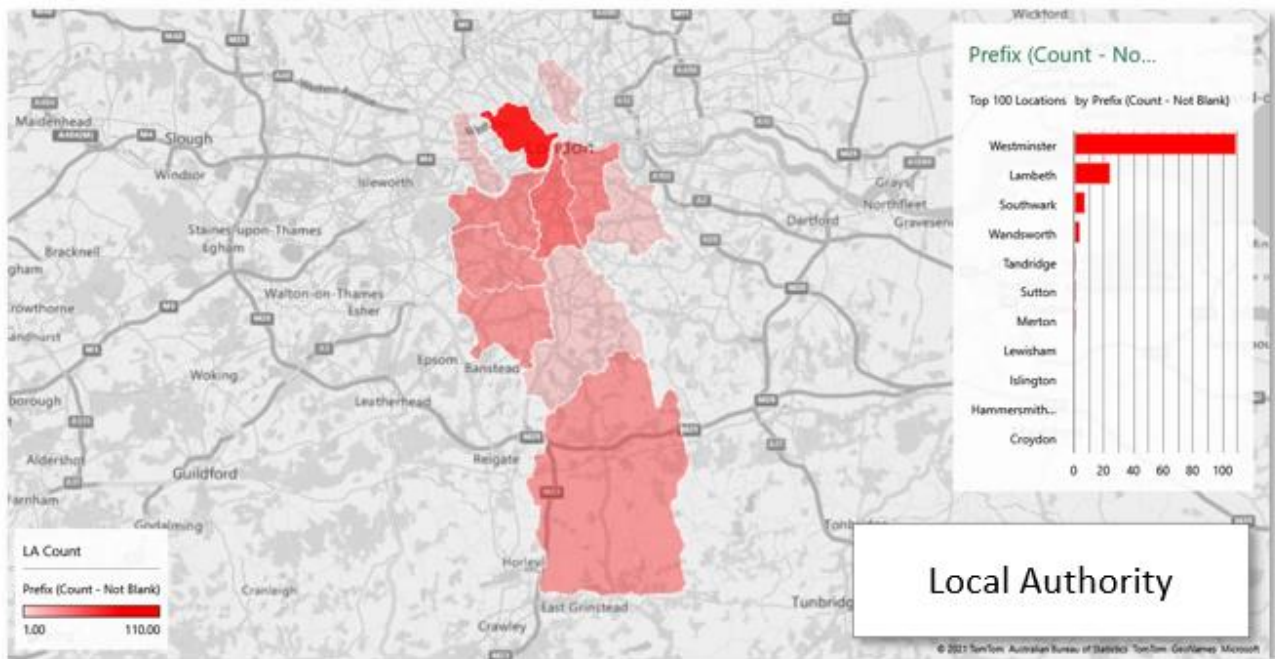
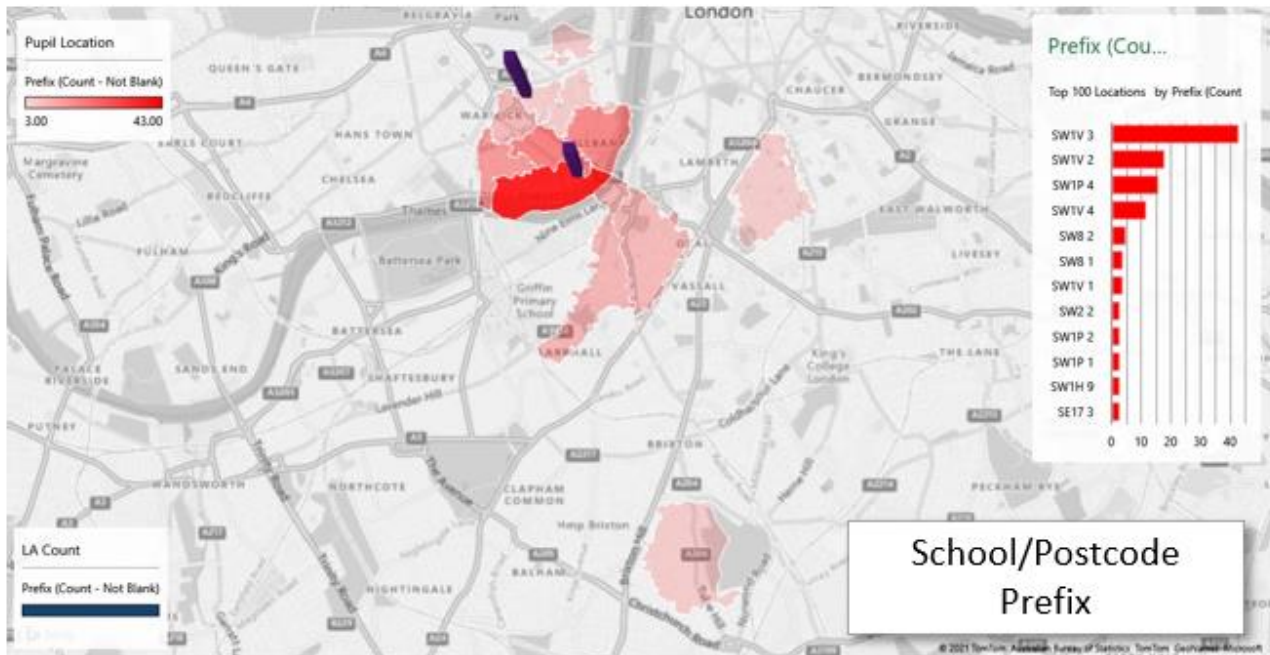
### **How the Data will be Utilised**

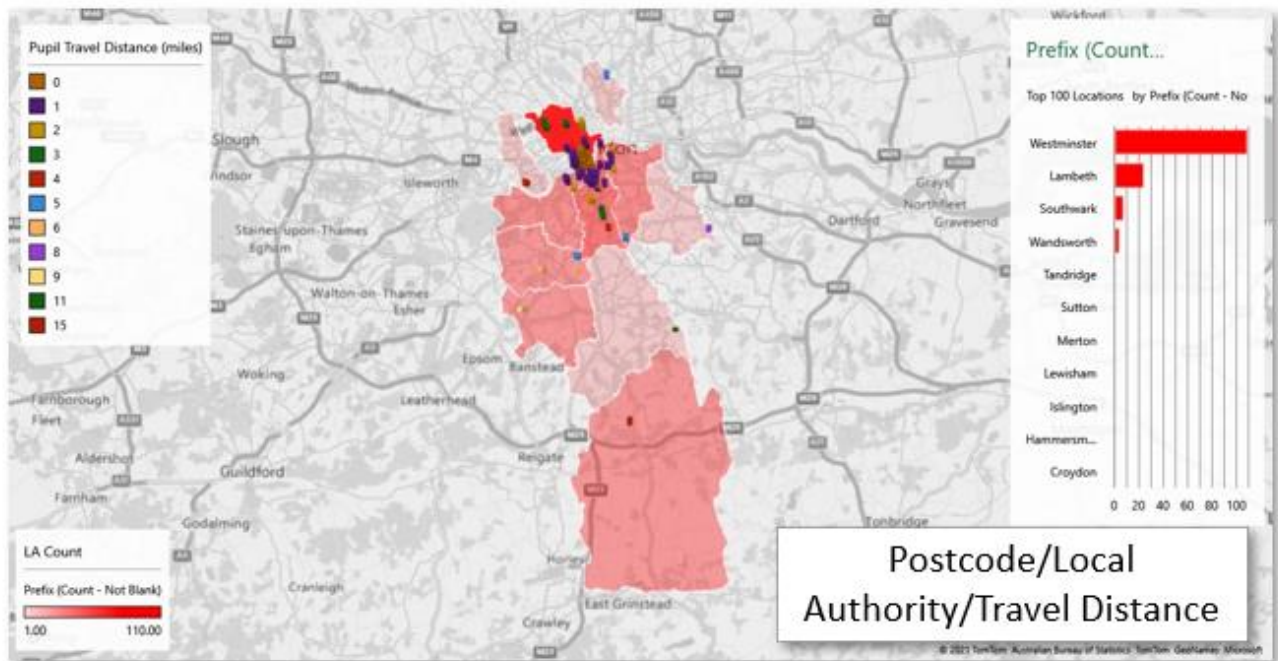
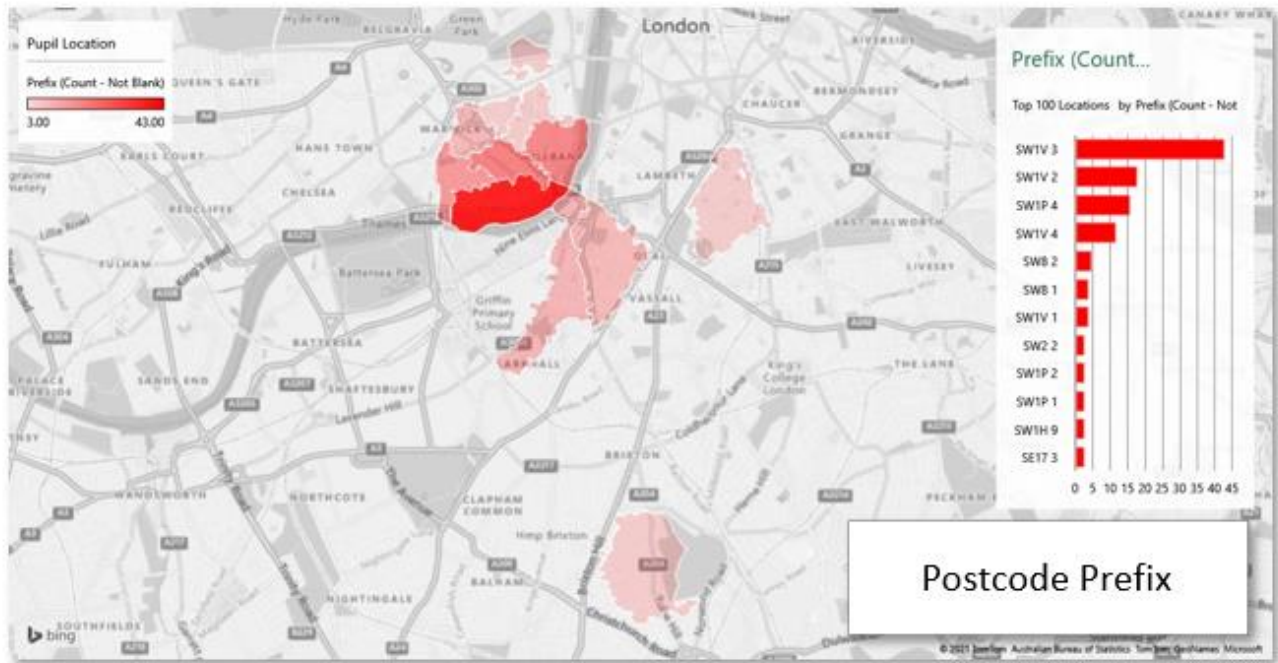
Once the data has been received, it will be fully anonymised by only utilising the information at postcode prefix level. Using "DE4 3PA" as an example, the information will be presented as "DE4 3". This information will be used to show total pupils within each of the relevant postcode prefixes in graphs/charts and visually within maps when sharing the information with the Local Authorities.

### **Sharing Information with Schools**

Once the pupil data information has been processed, we will then send this back to the schools as a useful resource that can be used internally within each of the settings to visualise where their pupils originate from.

Built into the spreadsheets that will be shared will be graphs/charts and automated maps, which will be issued along with a video explaining how the information is interpreted and how the graphics can be modified to suit the individual school's requirements.





### Next Steps

Once all of the information has been collected and collated, it will be used to inform high-level development plans for each school that are based on the recently completed Statlog Surveys. In accordance with the “Win Win” Charter developed collaboratively with the Archdiocese of Westminster’s Trustees, (based on the Catholic Social Teaching Principles as shown below), we will be looking to access the capital funding to improve the schools whilst supporting the relevant Local authorities with resolving with their respective pressures.

Thank you very much for supporting with this vital step in the collection and presentation of pupil level data that will provide the necessary evidence base to substantiate our requests to access considerable capital funds to invest in the Archdiocese of Westminster’s school estate.

Kind Regards,

Rob Tozer, Managing Director, 1<sup>st</sup> Planner Ltd.

### Decarbonisation

The following schools and academies have engaged with Zeco as requested.

Overpayments have been identified in 76% of the schools that have supplied billing information to Zeco.

<u>Schools and Academies</u>	<u>Bill Information Supplied by School</u>	<u>Gas - Overpayment Identified</u>	<u>Electricity - Overpayment Identified</u>
Cardinal Vaughan	Yes	No	No
Divine Saviour (ASCAT)	Yes	Yes	No
Holy Rood (ASCAT) 1	Yes	Yes	No
Holy Rood (ASCAT) 2	Yes	Yes	
St Joan of Arc (ASCAT)	Yes	Yes	No
St Johns (ASCAT)	Yes	Yes	No
St John Fisher	No		
St Thomas of Canterbury	No		
Larmenier & Sacred Heart	Yes	Yes	Yes
St Vincent de Paul	Yes	Yes	No
St Marys of the Angels	Yes	Yes	Yes
St Edmunds Catholic Primary	Yes	No	Yes
Mount Carmel Catholic Primary	Yes		
St Josephs Catholic Primary	Yes		
St Edwards Catholic School	Yes	Yes	Yes
Holy Family Primary School	No		



Sacred Heart Catholic Primary School	No		
St Marys Catholic Primary School	No	Yes	No
St Thomas of Canterbury Catholic Primary School	Yes		Yes
St Joseph's Catholic Primary School	Yes	No	No
St John Vianney School	Yes	No	Yes
St Bernadette Catholic Primary School	Yes		
St George's Catholic Primary	No		
St Marys of the Angels	No		
St Margaret Clitherow Roman Catholic Primary	No		
St Rose's Catholic Infant School	No		
Our Lady of Lourdes Catholic Primary	No		
St Vincent's Catholic Primary School	No		

**It is not too late to engage.** For further information please refer to the bulletin issued on **May 19<sup>th</sup>, 2021**.