



Diocese of Westminster Education Service



CPD PROGRAMME SPRING TERM 2022

www.courses.rcdow.org.uk



EDUCATION CPD COURSES SPRING TERM 22

Please note that the majority of our courses for the Spring Term will be delivered online using Zoom. Bookings will close for each event at 4pm two days before, so please do ensure you allow time to book in advance. Once closed, a Zoom link will be sent to delegates along with any pre-course information. For single tickets please include the email address of the person attending the course so that they can receive the Zoom invitation.

If you are booking a school ticket, then please share the name and email address of a nominated person to receive and share the link with other colleagues.

This is an interactive booklet please click on the ticket you would like to book and it will direct you to the relevant page of our booking site.



TICKET PRICES

In line with feedback received, our pricing of school tickets reflect school sizes. Prices for each course can be located on our booking website.

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FOUNDATION STONES ONLINE COURSE



Commencing Monday 10th January
Time: 3.45pm to 5.00pm

AIM

The AIM of this course is to develop participants' knowledge and understanding of Catholicism so they become more confident teachers of RE and have a greater understanding of the Catholic Life of their school.

CONTENT

- Structured around the four main sections of the Catechism, participants learn about the key Catholic beliefs and practices.
- High quality professional development for non-Catholic teachers and leaders or those who are not confident teaching RE.
- The course allows participants to ask questions and discuss ideas so they can gain insights into the Catholic faith.

COURSE LEADER: Elaine Arundell

TARGET AUDIENCE: All School Staff and Governors



FOUNDATION STONES ONLINE COURSE

COURSE DATES:



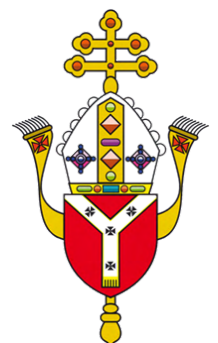
- **10th January:** The Catholic Faith.
- **24th January:** God the Father and Revelation
- **7th February:** God the Son: Jesus Christ.
- **21st February:** The Holy Spirit, Mary and the Saints.
- **7th March:** The Church.
- **21st March:** The Liturgical Year, Liturgy and the Seven Sacraments.
- **25th April:** Baptism and Confirmation
- **6th June:** Eucharist
- **13th June:** Reconciliation and Sacrament of the Sick.
- **27th June:** Marriage and Ordination.
- **4th July:** Christian Life and Prayer.

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CATHOLIC SCHOOLS INSPECTION - INTRODUCTION TO NEW FRAMEWORK ONLINE COURSE



Wednesday 12th January
3.30pm to 4.30pm

**12TH
JANUARY**

AIM

The AIM of this course is to provide an overview of the new inspection framework and highlight the changes from our existing model.

CONTENT

- Summary of Catholic Schools Inspection Framework.
- Highlight the changes to existing model.
- Provide key documents for schools.
- Provide an opportunity to answer questions and seek clarification.

COURSE LEADER: Nancy Conoboy

TARGET AUDIENCE: Subject Leaders of RE and Senior Leaders

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SPIRITUALITY ONLINE COURSE

Thursday 13th January
3.30pm to 5.00pm

**13TH
JANUARY**



AIM

The AIM of this course is to share ways of developing the prayer and spirituality of staff and pupils which will ideally have a positive impact on wellbeing and relationships.

CONTENT

- Share resources and ideas for improving wellbeing and relationships through prayer including: Christian Meditation, Examen, Imaginative Prayer and Lectio Divina.
- Offer practical ideas for spirituality days or retreats including sessions linked to relevant initiatives .
- Provide opportunities for delegates to share ideas on how to reconnect prayerfully as a Christian community.

COURSE LEADER: Elaine Arundell

TARGET AUDIENCE: Primary Staff

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MUSIC IN RE ONLINE COURSE



Monday 17th January
3.30pm to 5.00pm

**17TH
JANUARY**

AIM

The AIM of this course is to provide practical ideas and resources for engaging all pupils in RE lessons, recording their understanding through songs and making links to other areas of the curriculum

CONTENT

- Support teachers' understanding of songs in the Bible and offer opportunities for prayer and reflection.
- Suggest creative ways teachers may use songs in RE lessons and home learning during the liturgical year and RE topics.
- Provide opportunities for teachers to create their own resources which they can use in lessons.

COURSE LEADER: Elaine Arundell

TARGET AUDIENCE: Primary Staff

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RACIAL JUSTICE, EQUALITY AND DIVERSITY CPD

DIVERSIFYING, DECOLONISING AND INCLUSIVISING THE CURRICULUM ONLINE COURSE



Tuesday 18th January
3.30pm to 5.00pm

**18TH
JANUARY**

AIM

The AIM of this course is to support participants in understanding conceptual differences in terms of what a diverse, decolonised and inclusive curriculum means.

CONTENT

- To share practical ideas for decolonising the curriculum.
- To develop an awareness of the importance of decolonising the curriculum and ensuring it is inclusive.
- To share and signpost to resources for a more inclusive curriculum.

TARGET AUDIENCE:

Teachers, leaders, governors, parents, members of diocesan departments (in Westminster and beyond).

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DIOCESAN INSPECTION FOR GOVERNORS ONLINE COURSE



Wednesday 19th January
5.00pm to 7.00pm

**19TH
JANUARY**

AIM

The AIM of this course is to gain a greater knowledge and understanding of the role of governors in relation to Classroom RE and the Catholic Life of the school.

CONTENT

- The new Catholic School Inspection Framework.
- The distinctive nature of Catholic education.
- Diocesan expectations in relation to Classroom RE.
- Diocesan expectations in relation to Catholic Life.
- Diocesan Expectations in relation to Collective Worship.
- The Catholic Self Evaluation Document (CSED).

COURSE LEADER: Amanda Crowley and Nancy Conoboy

TARGET AUDIENCE: Chairs or RE Link Governors

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CATHOLIC SCHOOLS INSPECTION - INTRODUCTION TO NEW FRAMEWORK ONLINE COURSE



**Thursday 20th January
3.30pm to 4.30pm**

**20TH
JANUARY**

AIM

The AIM of this course is to provide an overview of the new inspection framework and highlight the changes from our existing model.

CONTENT

- Summary of Catholic Schools Inspection Framework.
- Highlight the changes to existing model.
- Provide key documents for schools.
- Provide an opportunity to answer questions and seek clarification.

COURSE LEADER: Nancy Conoboy

TARGET AUDIENCE: Subject Leaders of RE and Senior Leaders

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CREATIVITY IN RE ONLINE COURSE

Tuesday 25th January
3.30pm to 5.00pm



**25TH
JANUARY**

AIM

The AIM of this course is to support teachers with using the creative arts in RE and develop the creativity of pupils.

CONTENT

- To support staff with ideas for the use of art, music, poetry and drama within RE lessons to engage pupils.
- To share ideas on how pupils can record their understanding creatively.
- Signpost to useful resources to enhance cross curricular links with RE.

COURSE LEADER: Elaine Arundell

TARGET AUDIENCE: Teaching and non-teaching staff in the primary school; RECs and members of a RE Team.

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ECT SESSION 3 STRUCTURING AND DELIVERING EFFECTIVE RE LESSONS ONLINE COURSE



Wednesday 26th January
4.00pm to 5.00pm

**26TH
JANUARY**

AIM

The AIM of this course is to provide delegates with ideas to support with effective RE lesson planning.

CONTENT

- Share expectations of the teaching and learning of RE in the primary classroom.
- Offer theory and practical ideas to enhance memory, retrieval and learning in curriculum RE.
- Share resources and ideas to help engage and challenge pupils in curriculum RE.
- Provide the opportunity to share good practice as appropriate.

COURSE LEADER: Primary Team

TARGET AUDIENCE: Primary ECT's.

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PUPIL MENTAL HEALTH AND WELL-BEING ONLINE COURSE



Thursday 27th January
3.30pm to 5.00pm

**27TH
JANUARY**

AIM

The AIM of this course is to enable schools, through the provision of information and tools, to promote positive well-being of pupils within school.

CONTENT

- Explore practical ways of promoting positive well-being of children within the school.
- Signpost resources that support the promotion of positive well-being of children.

COURSE LEADER: Patrick Murphy

TARGET AUDIENCE: Mental Health Lead / SLT

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PREPARATION FOR PRIMARY DIOCESAN INSPECTION



Monday 31st January
9.30am to 3.30pm

**31ST
JANUARY**

AIM

The AIM of this course is to ensure primary schools are informed and prepared for impending diocesan inspection.

CONTENT

- The new Catholic School Inspection Framework.
- The Catholic Self Evaluation document (CSED).
- Preparing for diocesan inspection.
- Supporting evidence.
- The inspection day.
- Sharing of good practice.

COURSE LEADER: Diocesan Education Team

TARGET AUDIENCE: Senior Leaders and RECs

LOCATION: St Aloysius, Euston

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ADMISSION APPEALS ONLINE COURSE



Monday 31st January
6.00pm to 7.00pm

**31ST
JANUARY**

AIM

The AIM of this course is to provide Governing Bodies with information relating to the Admissions Appeals process

CONTENT

Meeting the requirements of the School Admission Appeals Code including:

- The appeals process.
- Formation of an Appeals panel.
- The role of the clerk/chair of the Appeals panel.
- Communicating the decision.

COURSE LEADER: Tony Gorton and Deb Long

TARGET AUDIENCE: Governors – Admissions Committee

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POETRY IN RE ONLINE COURSE



Tuesday 1st February
3.30pm to 5.00pm

**1ST
FEBRUARY**

AIM

The AIM of this course is to provide practical ideas and resources for engaging all pupils in RE lessons, recording their understanding through poetry and making links to other areas of the curriculum.

CONTENT

- Support teachers' understanding of poetry in the Bible and offer opportunities for prayer and reflection.
- Suggest creative ways teachers may use poetry in RE lessons and home learning for the liturgical seasons and topics in RE.
- Provide opportunities for teachers to create their own religious poetry, which they can use in lessons.

COURSE LEADER: Elaine Arundell

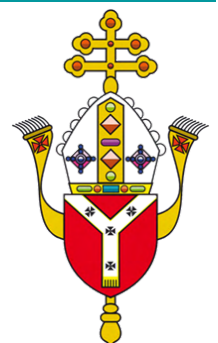
TARGET AUDIENCE: Primary Staff

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GUIDANCE ON EMPLOYMENT PROCEDURES ONLINE COURSE



Wednesday 2nd February
6.00pm to 7.00pm

**2ND
FEBRUARY**

AIM

The AIM of this course is to offer guidance to Heads and Governors on the use of the CES Procedures.

CONTENT

- To understand why schools should use the CES procedures.
- To explore the Sickness, Disciplinary, Grievance and Capability Procedures.
- The session will be interactive and explain the roles of both the Headteacher and the Governors.

COURSE LEADER: Diocesan Team

TARGET AUDIENCE: Governors

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CHAPLAINCY DAY



Thursday 3rd February
9.30am to 12.00pm

3RD
FEBRUARY

AIM

The AIM of this course is to provide chaplains with training, support and practical ideas so they can flourish in their roles.

CONTENT

- Chaplains will receive relevant and useful training from experts that will support them in ministering to their school community.
- Chaplains will be informed about new initiatives, projects and resources that will enhance their chaplaincy provision.
- Chaplains will have an opportunity to network and share good practice.

COURSE LEADER: Trisha Hedley & Claire O'Neill

TARGET AUDIENCE: Chaplains and teachers in charge of liturgy.

LOCATION: St Aloysius Centre, Euston

BOOK YOUR PLACE:

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PREPARATION FOR PRIMARY DIOCESAN INSPECTION



Monday 7th February
9.30am to 3.30pm

**7TH
FEBRUARY**

AIM

The AIM of this course is to ensure primary schools are informed and prepared for impending diocesan inspection.

CONTENT

- The new Catholic School Inspection Framework.
- The Catholic School Evaluation Document (CSED).
- Supporting evidence.
- Preparing for diocesan inspection.
- The inspection day.
- Sharing of good practice.

COURSE LEADER: Diocesan Education Team

TARGET AUDIENCE: Senior Leaders and RECs

LOCATION: Niland Conference Centre

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MENTAL WELL-BEING FOR SCHOOL STAFF ONLINE COURSE



Tuesday 8th February
3.30pm to 5.00pm

**8TH
FEBRUARY**

AIM

The AIM of this course is to enable schools, through the provision of information and tools, to promote positive well-being of pupils within school.

CONTENT

- Explore practical ways of promoting positive well-being of staff within the school.
- Signpost resources that support the promotion of positive well-being of staff.

COURSE LEADER: Patrick Murphy

TARGET AUDIENCE: Mental Health Lead / SLT

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PUPIL-LED WORSHIP ONLINE COURSE



Thursday 10th February
3.30pm to 5.00pm

**10TH
FEBRUARY**

AIM

The AIM of this course is to ensure familiarity with ways of supporting pupils with pupil-led prayer, with particular emphasis on the worship (liturgical prayer) toolkit.

CONTENT

- Share ideas and resources for pupil-led worship (liturgical prayer) using a toolkit with the structure: Gather, Listen, Respond, Mission.
- Look at different ways of praying with pupils in the classroom and ways in which to demonstrate progress.
- Share ways in which pupils can be involved in the liturgy of the Mass
- Provide opportunities to network with other practitioners and listen to other organisations speak about their resources.

COURSE LEADER: Elaine Arundell

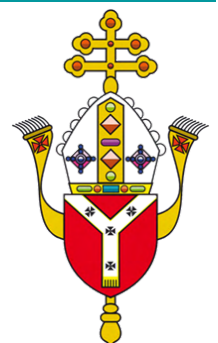
TARGET AUDIENCE: Primary Staff

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CHAIR OF GOVERNOR INDUCTION ONLINE COURSE (2 SESSIONS)



Monday 21st & 28th February
5.00pm to 7.00pm

**21ST | 28TH
FEBRUARY**

AIM

The AIM of this course is to provide new Chairs of Governors (and others) in Catholic schools with the knowledge and expertise to manage this important role with confidence.

CONTENT

- A reminder of the three core functions and six key features of effective governance of a Catholic school.
- The key responsibilities of the Chair of Governors in a Catholic school including:
 - Ensuring effective functioning of the board and strategic focus
 - Setting expectations
 - Providing leadership & direction
 - Working as an effective team
 - Key relationships - Headteacher, Diocese, Local Authority and Trust
- Knowing how to drive improvement in your board so that your board can drive improvement in your school.
- Being a Chair of a Catholic school in challenging times.

COURSE LEADER: Deb Long

TARGET AUDIENCE: Newly appointed / Inexperienced Chairs, Vice-Chairs, Co-Chairs, Committee Chairs and those aspiring

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RETHINKING THE CURRICULUM ONLINE COURSE

Tuesday 22nd February
3.30pm to 5.00pm

**22ND
FEBRUARY**



AIM

The AIM of this course is to support participants in rethinking an inclusive curriculum.

CONTENT

- Three schools will share their experiences of rethinking their curriculum to ensure inclusivity.
- To share practical ideas for decolonising the curriculum.
- To develop an awareness of the importance of decolonising the curriculum and ensuring it is inclusive.
- To share and signpost to resources for a more inclusive curriculum.

GUEST SPEAKER: Diocese of Westminster Education Service Team

TARGET AUDIENCE: Teachers, leaders, governors, parents, members of diocesan departments and others

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RE SHARING SESSION ONLINE COURSE



Tuesday 23rd February
3.45pm to 4.45pm

**23RD
FEBRUARY**

AIM

The AIM of this course is to collaborate with other Heads of RE, to address current and emerging issues in RE and share effective practice.

CONTENT

- Opportunities to discuss current and emerging issues in RE.
- Time to share good practice in regards to issues arising.
- Space to network and build relationships with other Heads of RE.

COURSE LEADER: Trisha Hedley and Claire O'Neill

TARGET AUDIENCE: Head of RE and RE Teachers

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LENT ONLINE COURSE



Thursday 24th February
3.30pm to 5.00pm

**24TH
FEBRUARY**

AIM

The AIM of this course is to enhance understanding of the season of Lent for teaching and learning as well as prayer and liturgy.

CONTENT

- Support staff's understanding of the season of Lent and offer opportunities for prayer and reflection.
- Develop staff's awareness of the colours, symbols and language associated with this season.
- Provide practical and creative ideas and resources for use in RE, prayer and liturgy.

COURSE LEADER: Elaine Arundell

TARGET AUDIENCE: Primary Staff

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DEVELOPING A PUPIL CHAPLAINCY TEAM ONLINE COURSE



Friday 25th February
9.30am to 12.00pm

25TH
FEBRUARY

AIM

The AIM of this course is to support schools with developing pupil leadership in the primary school including developing a Pupil Chaplaincy Team.

CONTENT

- Provide various resources and materials to support with developing a Pupil Chaplaincy Team in the primary school.
- Share ideas from various charities to help to develop active pupil engagement in the school.

COURSE LEADER: Elaine Arundell

TARGET AUDIENCE: Primary Staff

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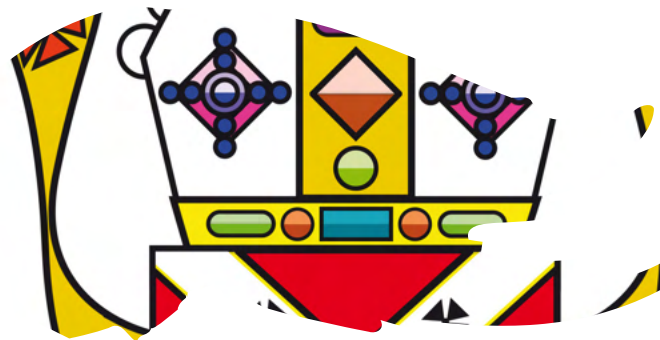
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DIOCESAN SCHOOLS ONLINE CONFERENCE



**Tuesday 1st , Wednesday 2nd
Thursday 3rd March
9.00am to 3.30pm**

**1ST, 2ND,
3RD MARCH**

AIM

The AIM of this conference is to explore major issues and challenges impacting upon the Catholic school and its distinctive nature. It also provides a much-needed opportunity for spiritual nourishment, reflection and prayer.

CONTENT

- High quality key note speakers.
- Opportunities for prayer and worship.
- Facilitated discussion and sharing.
- Virtual stalls from key organisations.

Sessions will be recorded and shared with schools after the conference has concluded.

COURSE LEADER: The Education Service Team

TARGET AUDIENCE: All school staff and governors

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EYFS PRAYING WITH YOUNG CHILDREN ONLINE COURSE



Tuesday 8th March
3.30pm to 5.00pm

8TH
MARCH

AIM

The AIM of this course is develop class teachers' understanding of prayer within EYFS and ways to implement it.

CONTENT

- Provide ways to support EYFS pupils to develop prayer and meditation skills.
- Introduce resources to enhance spirituality and worship in the EYFS classroom.
- Share examples of activities and best practice.

COURSE LEADER: Elaine Arundell

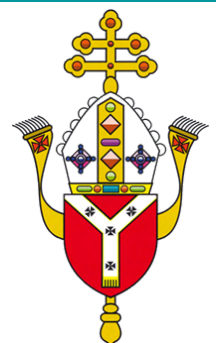
TARGET AUDIENCE: Primary Staff

BOOK YOUR PLACE:

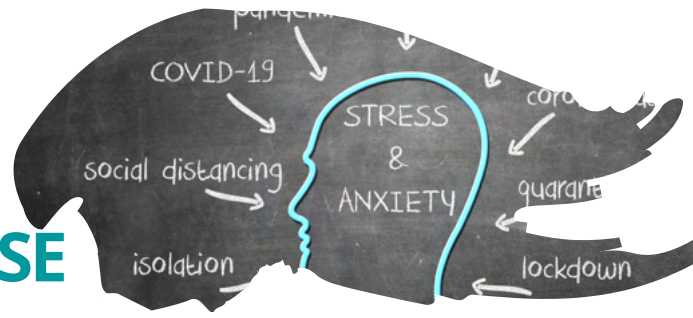
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ECT SESSION 4 MENTAL HEALTH AND WELLBEING ONLINE COURSE



Wednesday 9th March
4.00pm to 5.00pm

**9TH
MARCH**

AIM

The AIM of this course is to support ECTs, with information and tools in the promotion of positive well-being.

CONTENT

- Explore practical ways of promoting positive wellbeing of ECTs within the school.
- Signpost resources that support the promotion of positive wellbeing of ECT.
- Explore supportive structures in the promotion of positive wellbeing.

COURSE LEADER: Patrick Murphy

TARGET AUDIENCE: Primary ECT's.

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GOVERNOR INDUCTION ONLINE COURSE (3 SESSIONS)



Thur 10th | Mon 14th | Wed 16th March
5.00pm to 7.00pm

**10TH, 14TH,
16TH MARCH**

AIM

The AIM of this course is to address the main issues that will be faced by a new (or nearly new) governor. (This course takes place over three sessions.)

CONTENT

- Governance in a Catholic context.
- Understanding the language of governance.
- Committees and school visits.
- Legal duties and responsibilities.
- Strategic v Operational issues.

COURSE LEADER: Deb Long

TARGET AUDIENCE: Newly appointed Governors

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RSE SHARING PRACTICE - SECONDARY ONLINE COURSE



Monday 14th March
3.00pm to 5.00pm

**14TH
MARCH**

AIM

The AIM of this course is to collaborate with other RSE leads to share experience and good practice.

CONTENT

- Opportunities to discuss current and emerging issues in RSE.
- Time to share good practice relating to RSE.
- Space to network and build relationships with other RSE leads.
- Model and share examples of activities and best practice.

COURSE LEADER: Trisha Hedley

TARGET AUDIENCE: RSE Leads in Secondary Schools

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RSE SHARING PRACTICE - PRIMARY ONLINE COURSE



Tuesday 15th March
3.30pm to 5.00pm

**15TH
MARCH**

AIM

The AIM of this course is to collaborate with other RSE leads in to share experience and good practice.

CONTENT

- Opportunities to discuss current and emerging issues in RSE.
- Time to share good practice relating to RSE.
- Space to network and build relationships with other RSE leads.

COURSE LEADER: Patrick Murphy

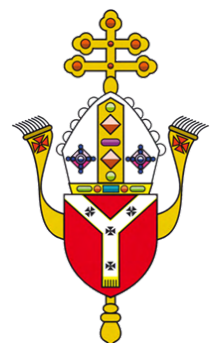
TARGET AUDIENCE: RSE Leads in Primary Schools

BOOK YOUR PLACE:

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ART IN RE ONLINE COURSE



Tuesday 22nd March
3.30pm to 5.00pm

**22ND
MARCH**

AIM

The AIM of this course is to provide practical ideas and resources for engaging all pupils in RE lessons, recording their understanding through art and making links to other areas of the curriculum.

CONTENT

- Support teachers' understanding of biblical art and offer opportunities for prayer and reflection.
- Suggest creative ways teachers may use art in RE lessons and home learning as well as ways to unite as a community.
- Offer links and resources for use with pupils.

COURSE LEADER: Elaine Arundell

TARGET AUDIENCE: Primary Staff

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PRIMARY ANTI-RACIST RE ONLINE COURSE



Thursday 24th March
3.30pm to 5.00pm

**24TH
MARCH**

AIM

The AIM of this workshop is to support all staff with their teaching of racial justice in the primary setting.

CONTENT

- To help teachers and leaders of Religious Education plan and provide excellent learning in the classroom on issues of racial justice, equality and diversity.
- To support staff in encouraging pupils to learn about religion and beliefs, racism and prejudice in challenging ways.
- To promote the well-being of all pupils in our richly plural communities.

COURSE LEADER: Primary Team and guest speaker Lat Blaylock

TARGET AUDIENCE: All primary school teachers and leaders

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RSE AND SEND ONLINE COURSE



Tuesday 25th March
3.30pm to 5.00pm

**25TH
MARCH**

AIM

The AIM of this course is to equip teachers with ideas to disseminate RSE content to children with SEND.

CONTENT

- To consider the differing needs of children with SEND in a mainstream settings to develop an inclusive programme of study.
- To provide practical ideas/advice on teaching RSE to children with SEND and signpost suitable resources.
- To explore practical considerations such as how support may be deployed, considerations regarding resources, timetabling and learning environment, as well as ways to use targeted intervention and small group work.

COURSE LEADER: Patrick Murphy

TARGET AUDIENCE: RSE Leads in Primary and Secondary Schools

BOOK YOUR PLACE:

www.courses.rcdow.org.uk

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CCRS ONLINE COURSES



CONTACT: **CCRS CO-ORDINATOR :** CCRS@RCDOW.ORG.UK

CCRS is a nationally accredited course in Catholic theology that supports and enhances the teaching of Religious Education in schools and parishes. It is valuable for all teachers and catechists and is recommended for any teacher applying for senior leadership positions in Catholic education within the diocese. We also offer this course for those who may simply wish to deepen their knowledge of their faith.

Content

The course consists of six core modules and two professional modules. The core modules explore the Scriptures (Old and New Testament), the person of Jesus Christ, the Church and its sacramental life and moral understanding. They are designed to build together into a basic understanding of Catholic theology. Its application within a school, parish or ministry setting is explored further through the two professional modules. All modules are taught by a variety of experienced tutors and the assessment for each module is via presentation or essay.

Cost

The cost of the course is £400 per person. This covers all eight modules and registration fee with the Board of Religious Studies. This is to be paid before commencing the course and is non-refundable. Your school or parish may be willing to help finance this course for you.

To view our full list of courses please visit our CCRS page on the Diocese of Westminster Education Website using the following link:

<https://education.rcdow.org.uk/events-courses/ccrs/>

**TO BOOK YOUR PLACE ON ONE OF OUR ONLINE COURSES
CONTACT CCRS@RCDOW.ORG.UK TO RESERVE YOUR PLACE.**

The CCRS course will be taught online, making it easier for teachers across the diocese to attend.