



# WITNESS to the word



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8<sup>th</sup> December  
2021

Autumn Term  
Issue 6

Dear Colleagues in Catholic Education

Every second Wednesday, the Education Service provides schools with a wide variety of materials, resources, advice and updates on all matters relating to our schools and colleges. The content of these bulletins are for Headteachers, Senior Leaders, Teaching Staff, Governors, Clergy and anyone who may benefit from them.

Please feel free to share.

## SUBJECT CONTENT IN THIS ISSUE

Information about upcoming CPD and Training is [here](#)

Religious Education and Catholic Life resources are [here](#)

Spotlight on Schools is [here](#)

Inspection Update is [here](#)

Racial Justice, Equality and Diversity updates are [here](#)

Governance Updates are [here](#)

Mental Health and Wellbeing Resources are [here](#)

Caritas Updates are [here](#)

Capital Projects and PPP Updates are [here](#)

*Thank you for all you are doing for your school community  
and for Catholic education!*

# Upcoming Training Opportunities

## Spring Term 2021 CPD programme

Please find a link to the full programme on our website [here](#). You will find an interactive PDF you can download and use to make bookings via our course booking site

Please direct any queries to Linette Blackmore, Events Coordinator [eduemc@rcdow.org.uk](mailto:eduemc@rcdow.org.uk)

## Foundation Stones Course - January 2022

Foundation Stones course will begin in January 2022 and will run over two terms. If you are interested in that course please click [here](#)

## CCRS

In the CES Census return, some schools have recorded a low number of staff with CCRS or they have recorded that TAs are teaching RE lessons. The CCRS may be able to help you upskill staff for the important role of teaching RE. It will give them a basic theological knowledge and is suitable for all staff. We are a supportive and encouraging learning community.

We hope to start a new group in February, online, on a weekday, 4-6pm., Wednesday (TBC)

Please contact Margaret Hanley [ccrs@rcdow.org.uk](mailto:ccrs@rcdow.org.uk) if you are interested in joining, have any questions or just want to know more about what is involved.

# RE and Catholic Life Resources

## Pope Francis Prayer Intentions: December

Intention for evangelisation – Catechists

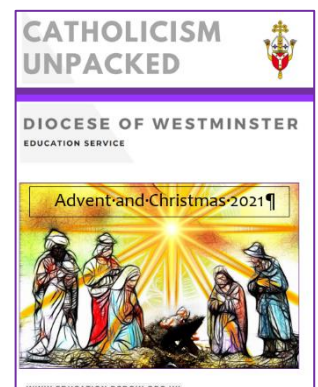
*Let us pray for the catechists, summoned to announce the Word of God: may they be its witnesses, with courage and creativity and in the power of the Holy Spirit.*

PRAYER INTENTIONS during Advent and Christmastide (Based on the Liturgical Year)	Liturgical Colour
Migrants and Refugees (Migrants' day - 3 <sup>rd</sup> December)	PURPLE
Openness to the Word of God (Bible Sunday – 2 <sup>nd</sup> Sunday in Advent)	
Expectant Mothers (especially on 4 <sup>th</sup> Sunday)	

LITURGICAL YEAR	NATIONAL AND INTERNATIONAL DAYS
<b>November</b> <ul style="list-style-type: none"> <li>St Cecilia (22<sup>nd</sup>)</li> <li>St Andrew (30<sup>th</sup>)</li> <li>St Francis Xavier (3<sup>rd</sup>)</li> <li>St Nicholas (6<sup>th</sup>)</li> <li>St Ambrose (7<sup>th</sup>)</li> <li>Immaculate Conception (8<sup>th</sup>)</li> <li>Our Lady of Guadalupe (12<sup>th</sup>)</li> <li>St Lucy (13<sup>th</sup>)</li> <li>St John of the Cross (14<sup>th</sup>)</li> </ul>	<b>November</b> <ul style="list-style-type: none"> <li>International Day for the Elimination of Violence Against Women (25<sup>th</sup>)</li> <li>National Pollution Control Day &amp; Abolition of Slavery (2<sup>nd</sup>)</li> <li>International Day of Persons with Disabilities (3<sup>rd</sup>)</li> <li>International Volunteer Day for Economic and Social Development &amp; World Soil Day (5<sup>th</sup>)</li> <li>Human Rights Day (10<sup>th</sup>)</li> <li>World Energy Conservation Day (14<sup>th</sup>)</li> <li>International Migrants Day (18<sup>th</sup>)</li> <li>International Human Solidarity Day (20<sup>th</sup>)</li> </ul>

## Catholicism Unpacked: Advent and Christmas

Our updated Advent Support Document for Year C will help to improve the subject-knowledge of all staff and so support you with planning and teaching. Please note that within the document there are various links to inspirational artwork with images of the Holy Family and the Christmas story from different cultures and traditions around the world. This supports our work on Racial Justice, Equality and Diversity. It can be found [HERE](#)



## Synodal Pathway in Westminster

Further to the introduction provided to headteachers at recent regional hub meetings, please find information relating to the Synodal Pathway and how your school communities can share in and contribute to this opportunity.

### Resources:

- **Pastoral Letter** introducing the Synodal Pathway in Westminster - [here](#)
- **Powerpoint** for Schools –please feel free to amend to make age appropriate and right for your school context - [here](#)
- Slide 3 includes links to further documentation and introductory videos but please also check the **diocesan website** as it contains a wealth of information - [here](#)
- Synod **Jamboard** (converted from powerpoint that you can edit and download as a pdf to capture feedback). If you would like a copy of the jamboard – please email [amandacrowley@rcdow.org.uk](mailto:amandacrowley@rcdow.org.uk) and request a jamboard for your school and a version will be created for you and sent to you directly.
- Please find [here](#) the link to a **short video** produced by the All Saints Catholic Academy Trust to encourage pupils to participate in the Synodal Journey. We are very grateful to the Trust and to Deacon Liam Lynch for producing the video and for generously sharing with other schools.



### Important Dates to note:

- Online listening event for **Headteachers on 9<sup>th</sup> December 2-4pm** – if Heads cannot attend themselves they are encouraged to please send an appropriate representative of the school community if at all possible.
- **Cathedral gathering event** with Cardinal Nichols, Auxiliary Bishops and members of the Synod Facilitation Team on **February 19<sup>th</sup>** (time to be confirmed).

## Year of the Word

Our December Focus is on Dreams and Revelations [here](#)

Dreaming with Joseph this Christmas: On Dreaming in a Time of Crisis (Part 1) by David McLoughlin [here](#)

Dreaming with Joseph this Christmas: On Dreaming in a Time of Crisis (Part 2) by David McLoughlin [here](#)

Why wasn't Jesus born in the Temple by Fr Michael Hall [here](#)

Christmas Creation Commandment No. 9 by Fr Michael Hall [here](#)

Fleur chooses our Top Ten Nativity Animal Paintings [here](#)

Christmas Resources available [here](#)

Family Advent Wreath Resource from Bishop Peter Brignall [here](#)

Donkey Detective Story and Make your own Donkey Activity [here](#)

Jesse Tree Stained Glass Window resource [here](#)

For January's Focus we'll be celebrating the *Sunday of the Word of God* which falls on 23<sup>rd</sup> January 2022.

## God Who Speaks Scripture Festival - Thursday 3rd and Friday 4th February 2022

St Alban's Cathedral are looking forward to welcoming school groups for the God Who Speaks Scripture Festival on Thursday 3rd and Friday 4th February 2022. The hope is that students will encounter Christ through his Word, through the assembly, workshops and tents of encounter activities on offer during the festival.

The activities are geared towards KS2 and KS3 students or interest groups such as a chaplaincy team or school choir. More information about the Scripture Festival is available [here](#).

You will be able to book a morning or afternoon slot for your group to visit the Scripture Festival. The morning slots include a choice of workshops as part of the visit. School Group bookings have now opened and you are encouraged to book as soon as you are able, to avoid disappointment. [Go to School Bookings](#).

If you have questions about bookings or St Albans Cathedral, please visit [education@stsalbanscathedral.org](mailto:education@stsalbanscathedral.org). If you would like to ask about the God Who Speaks Scripture Festival, please email [evangelisation@rcdow.org.uk](mailto:evangelisation@rcdow.org.uk).

## Holocaust Memorial Day

Holocaust Memorial Day (HMD) is on 27 January, and there are lots of free resources online to help teachers lead assemblies, activities or lessons with students. New this year are lesson plans about the *Kindertransport* and a flexible set of worksheets called 'Days to remember', which give an introduction to different genocides through one day, one person and one artefact.

You can find all the school materials at [www.hmd.org.uk/schools](http://www.hmd.org.uk/schools).

Marking HMD helps your students to learn about the Holocaust, Nazi persecution of other groups, more recent genocides and contemporary issues. They will increase their knowledge, empathy and desire to take part in social action. This is especially important at a time when hate crime, extremist views, antisemitism and anti-Muslim hate are on the rise.

Contact the Holocaust Memorial Day Trust Education Officer today for help and support and to get started: [education@hmd.org.uk](mailto:education@hmd.org.uk).

## The Tablet Offer for Catholic Schools

The International Catholic News Weekly, **The Tablet** have launched a great scheme for Catholic schools.

They are generously offering a free weekly copy of **The Tablet** to Catholic schools. This is a great resource for both staff and students to engage with news and analysis of events worldwide. Articles are ideal for use with students studying GCSE or A Level RE. As well as religious news from the UK and abroad, each week sees a number of features and comment. You can see more details of the content of The Tablet at [www.thetablet.co.uk](http://www.thetablet.co.uk).

To secure your weekly copy email the CEO of The Tablet, Amanda Davison-Young at [adyoung@thetablet.co.uk](mailto:adyoung@thetablet.co.uk). A number of schools have already signed up. The free offer is worth over £100, don't miss out.

## Advent Resources – Office of Ignatian Spirituality

The Office of Ignatian Spirituality have compiled a list of prayers, events and other resources that may help us to deepen our prayer and grow closer to God during this season of preparation. Some of these resources are their own, and others are offered by partners across the Ignatian community. Please find resources [here](#)

## Resources for schools from the Information Commissioner's Office

The Information Commissioner's Office has created a suite of resources for teachers to use with students looking at data protection, social media and privacy issues which may be of use for a PSHE/Key Skills/Tutor time session:

<https://ico.org.uk/for-organisations/posters-stickers-and-e-learning/school-resources/>

The materials are for primary and secondary age children and they include slides for use in lessons and worksheets.

## Diocesan Christmas Card Art Competition

Thank you to all of you who have taken part in our Christmas competition. This was incredibly popular and the artwork produced by pupils was truly outstanding. The theme was family (as this is The Year of the Family as well as The Year of St Joseph) and schools were encouraged to discuss **welcome, journey, migrants, diversity**. It was extremely difficult to choose a winner and discussions are still ongoing but here are a sample of pieces we have received. All work can be found [HERE](#) and this link can be shared with your community. All those who entered have received a certificate as all pupils are winners in our eyes and we hope that they have enjoyed learning and creating their special pieces.

In this special Year of St Joseph which is drawing to a close, Pope Francis reminds us in *Patris Corde* that St. Joseph is “the special patron of all those forced to leave their native lands because of war, hatred, persecution and poverty.” As the guardian of Jesus and Mary, Joseph cannot “be other than the guardian of the Church,” of her motherhood, and of the Body of Christ. “Consequently, every poor, needy, suffering or dying person, every stranger, every prisoner, every infirm person is ‘the child’ whom Joseph continues to protect.” From St Joseph, “we must learn... to love the Church and the poor”.

These pieces of artwork reflect a journey, both physical and spiritual. As you look at the pieces of artwork produced by the pupils, reflect on how they show Joseph as protector of the family and point us towards Jesus, our Saviour. Consider how they promote racial equality and diversity in our Church and promote the Christmas message of love, joy and peace.





Image to the left by Clare, Key Stage 2, St Vincent's Catholic Primary, Westminster

Image to the right by Daniella, Key Stage 2, St Michael and St Martin School, Hounslow

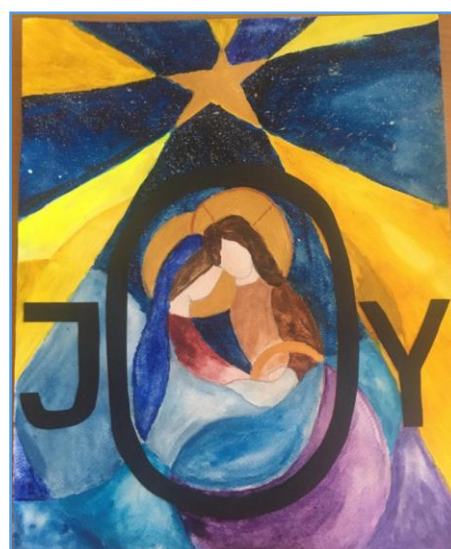


Image above left by Hana, Key Stage 2, St. Mary's Catholic Primary School, Brent

Image above right by Emily, Key Stage 2, Holy Family Primary School, Ealing



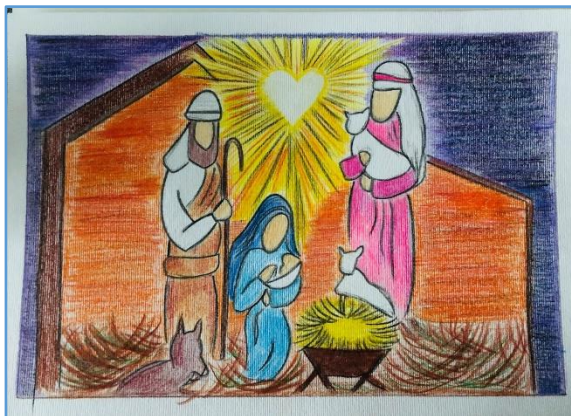


Image above left by Marcel, Key Stage 2, Holy Family Primary School, Ealing



Image above right by Macbeth, Key Stage 2, St Joseph's Infant and Junior School Wembley, Brent



Image above left by Julia, Upper Key Stage 2, Larmenier & Sacred Heart Primary, H & F

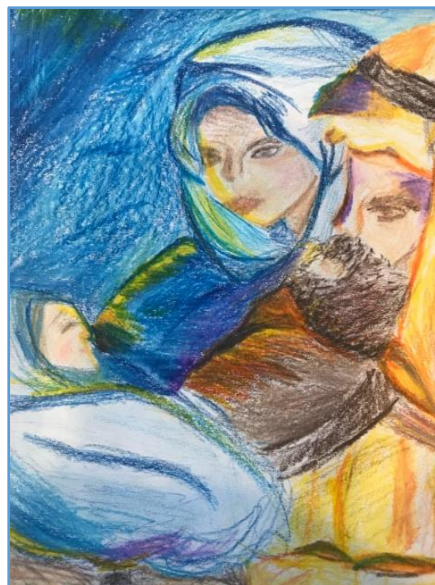


Image to the left by Aylin Faddoul, Key Stage 2, Holy Rood School, Watford



Image above left by Vincenza, Key Stage 1, Larmenier & Sacred Heart Primary, H & F



Image above right by Holly, Key Stage 3, St Catherine's School, Twickenham





Image above left by Evelyn, Key Stage 1, St John's Catholic Primary School, Stevenage

Image above right by Amaya, Key Stage 3, St Catherine's School, Twickenham



Image above right by Giuseppina, Key Stage 1, St. Mary's, Ponders End, Enfield

Image above left by Violet, KS2, St Bernadette Primary School, St Albans

Image below by Max, EYFS, Our Lady and St John's Primary, Hounslow



# School Spotlight!



## Staff Wellbeing Tree

Staff were delighted when they walked in to one of our diocesan primary schools on Monday to a well-being tree in the staff room filled with treats!

Everyone is feeling a little tired as the end of term approaches and the SLT thought this pick me up was needed!

## Earth Cubs Competition Winners – St Dominic's Catholic Primary School, Hackney

St. Dominic's Catholic Primary School in Hackney took part in the Earth Cubs Competition in Summer. The aim of the competition was to raise awareness about climate change and the importance of recycling.

Reception classes were learning about preservation of the natural habitats for the wild animals and planting more trees. It was an exciting project that led to a trip to London Zoo.

St Dominic's also entered the competition with this recycled art masterpiece. Children made this beautiful parrot called Polly out of bottle lids.

Our entry was successful and Polly has become the winner!

St. Dominic's prize was 500 trees planted on our behalf in Madagascar, Mozambique and Nicaragua. Win-win for everyone!



*If you are doing anything you think other schools may benefit from or enjoy hearing about, please email your diocesan advisor and we can share in our next edition of the Witness to the Word*

# Inspection Update

## Diocesan Inspection

After an eighteen-month suspension, diocesan inspections have resumed. The DfE has confirmed the **inspection cycle will be extended to 8 years** from the previous inspection for the first inspection after 1 September 2021. Once a routine inspection takes place after 1 September 2021, the school's next inspection will revert to the standard five-year interval.

As you know, **the new national Framework comes into place from September 2022** and to ensure we provide clarity for schools about what framework they will be inspected under, the date of the previous inspection has been the deciding factor. In practice this means -

- Schools judged to be good or outstanding that were inspected between 1 September 2014 and 1 March 2016 will be inspected this academic year (September 2021 - July 2022) under the existing framework.
- Schools judged to be RI and that are overdue will be inspected this academic year (September 2021 - July 2022) under the existing framework.
- Schools that were inspected between 2 March 2016 and 15 July 2016 will be inspected under the new Catholic School Inspectorate framework from September 2022 onwards.
- Schools inspected after 15 July 2016 will be inspected under the new Catholic School Inspectorate framework from September 2022 onwards.

Work continues on Westminster's fully revised cycle which will be shared in due course.

The Catholic Schools Inspectorate has provided us with the Grade Descriptors/Evaluation Schedule and a draft of the Inspection Handbook, both of which have been emailed to schools.

## Information Sessions on the New National Framework

Two information sessions on the new National Framework will be available to senior leaders and RE subject leaders on 12<sup>th</sup> and 20<sup>th</sup> January 2022. The intention is to provide an overview of the new Framework whilst highlighting how it differs from the existing one. There will also be an opportunity to ask questions.

Please note that you must register in advance for these sessions. After registering, you will receive a confirmation email containing information about joining the meeting.

Please click [here](#) to register for 12<sup>th</sup> January 2022.

Please click [here](#) to register for 20<sup>th</sup> January 2022



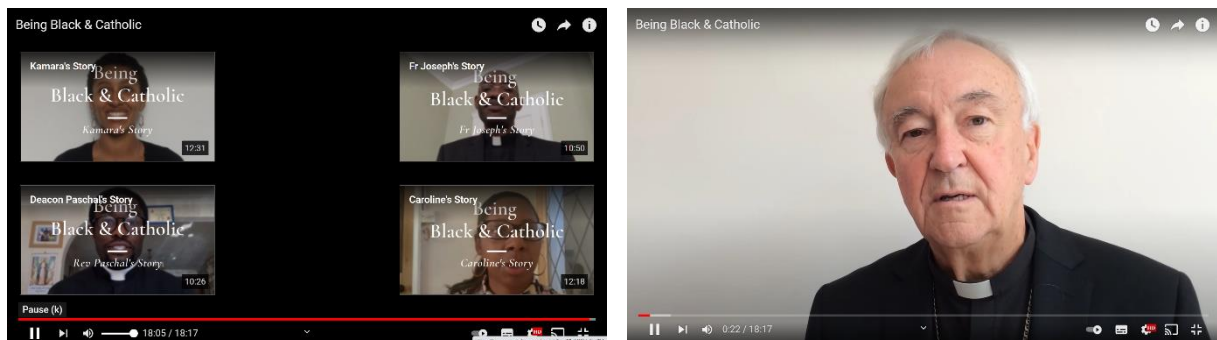
# Racial Justice, Equality and Diversity Update

## Fr Victor Darlington

Fr Victor Darlington recently led a training session on Sacred Scripture. For those who signed up for this course, the recording will be available soon as it is currently being edited. To support with this session, a support document on RJED in Scripture has been created and will be available to all shortly on our website. For further resources from Fr Victor including videos/talks see: <https://racialjustice.rcaos.org.uk/>

## A Time to Act

This year the theme for Racial Justice Sunday (January) as outlined by the Bishops Conference has been *A Time to Act* and so we continue to take action to move this agenda forward in our Diocese. One of the ways we can act is by listening. We recommend that you watch this video created by Westminster Diocese called *Being Black and Catholic*. In this video, four people from London, from different walks of life, share with us their personal stories of being black and Catholic and the Cardinal encourages us to listen to their experiences so that we can learn from them. See [Being Black and Catholic](#)



## Imagery in our Church

Next year the theme will be *Imagery in our Church* and we will be signposting you to videos, resources and information to support this. We have already started to work on this through our Christmas card competition and the diversity and inclusiveness of artwork in our materials including *Catholicism Unpacked*. However, we know there is still a long way to go. Should you have any artwork/imagery/statues that you have found effective in your school or if your pupils have been involved in any initiatives or artwork, please share your successes and creations with us.

Some diverse Christian images based on scripture are recommended below.

Picturing Jesus - <https://shop.retoday.org.uk/9781905893195>

Picturing Easter - <https://shop.retoday.org.uk/9781905893041>

Picturing Christianity - <https://shop.retoday.org.uk/9781910261057>

Picturing Jesus - <https://www.amazon.co.uk/Picturing-Jesus-Pack-Latimer-Blaylock/dp/1904024440>

See 8 collective worship ideas featuring diverse representations of Christ (free) [here](#)



## Diocesan Racial Justice Equality and Diversity CPD Programme 2022

**18** DIVERSIFYING, DECOLONISING  
**JAN** AND INCLUSIVISING THE  
CURRICULUM

To support participants in understanding conceptual differences in terms of what a diverse, decolonised and inclusive curriculum means.

**Speaker:** Professor Paul Miller

**Audience:** All staff, parents, clergy, Diocesan staff, Non Diocesan staff.

Tuesday 18th January | 3.30 to 5.00pm

**RETHINKING THE CURRICULUM:  
SCHOOLS' WORKSHOP****22**  
**FEB**

To support participants in rethinking an inclusive curriculum.

**Speaker:** Alexandra Brown and representatives from three Diocesan schools.

**Audience:** All staff, school leaders, governors in primary and secondary schools.

Tuesday 22nd February | 3.30 to 5.00pm

**11** CHALLENGING  
**MAY** RACIAL INJUSTICE  
IN THE CHURCH

To challenge racial injustice in the Church.

**Speaker:** Father Richard Nesbitt

**Audience:** All staff, parents, clergy, Diocesan staff.

Wednesday 11th May | 3.30 to 5.00pm

**SOLIDARITY IN THE FACE OF  
ADVERSITY****20**  
**JUN**

To develop advocacy in schools for racial justice, equality and diversity.

**Speaker:** Susan Elderfield

**Audience:** All staff, governors, parents, clergy and Diocesan staff.

Monday 20th June | 3.30 to 5.00pm

# Governance Update

## CPD Opportunities for Governors

Please spend time looking through our CPD programme [here](#) to find courses that may be of interest.

## School Admissions

When changes are proposed to admission arrangements, all admission authorities must consult on their admission arrangements (including any supplementary information form) that will apply for admission applications the following school year. Where the admission arrangements have not changed from the previous year there is no requirement to consult, subject to the requirement that admission authorities must consult on their admission arrangements at least once every 7 years, even if there have been no changes during that period. Please click [here](#) for the Consultation Timetable for 2023-2024 and [here](#) for the Guidance on Admission Policy Consultation

## CES Policies

Now that the consultation window has opened for Admission Policies for the year 2023/24, we would like to emphasise to all schools the importance of using and following the model admissions policies from the CES that are on the Diocesan website, remembering that if you make any changes to the oversubscription criteria, you should retain, as far as possible, the order as set out in the model policies. Model policies are available for primary & secondary and for schools using the CCP and not.

We would also like to recommend the importance of using the CES staffing policies available on their website – Sickness Absence, Disciplinary, Grievance, and Capability. Whilst these policies are available in an amendable format on the CES website, we would strongly advise that you only amend to include your school details and leave the rest as set out by the legal team at the CES. In doing this we are better able to support you in the event of finding yourselves needing support and guidance because of a staffing issue.

## Process for appointing foundation governors / directors

1. We ask that your school appoints a Nominated Person (either the Clerk to Governors or perhaps, someone in the School Office) who will administer this process.
2. The Nominated Person should download the suite of forms [available [here](#)] and personalise them to the school, including the email address of the nominated person.
3. The Nominated Person will send the application to and receive the application from the applicant.
4. The Nominated Person will seek the references and the DBS certification. (Note: the parish priest may wish to return the reference directly to the diocese; if they wish to do this, they have been asked to let the nominated person know).
5. When all references and Clearances are available, the Nominated Person will upload all documents to the Diocese using this secure link [here](#). A receipt will be sent to the Nominated Person and the Applicant on submission.
6. The Diocese will determine the complete application within 21 days, either with a letter and deed of appointment, or other communication.

If you have any questions about how the system will work or difficulty in downloading the materials, please contact Carol Campbell ([governors@rcdow.org.uk](mailto:governors@rcdow.org.uk))

# Mental Health Update

**Mentally Healthy Schools** Mental health and wellbeing school timetable [here](#) - Spring term 2022

## Starting conversations with children and young people about mental health

### *How to start a conversation with children and young people about mental health?*

It can feel difficult to start a conversation with children and young people about mental health. This may be because you don't feel equipped with the information you think you may need, or lack confidence about how you even open up the conversation. Adults can also be concerned that they may not have the answers to children and young people's questions, or that they might say something 'wrong'.

But the good news is that you are used to working with children and young people, and are able to use language that they can understand. There are also a number of excellent resources available to help.

### *Why talk to children about mental health?*

Calmly and confidently opening up conversations in our schools can encourage children and young people to understand that mental health is something we all have, and that we should be aware of it and learn skills to look after it. Importantly, we can also ask for help when we need support. Depending on which phase of education you teach, the reasons for starting these conversations may be different.

### *In primary schools [Click here for resource](#)*

When children are younger, it's important that they understand how there can be changes in their bodies which are connected to their feelings and thoughts. For example, when our heart beats very quickly after we have been running, the same is true when we are nervous or scared. By helping children with these concepts and getting them to think about how feelings and thoughts are linked to behaviour, we can then explain how a combination of all these elements affects our mental health.

### *In secondary schools and further education settings [Click here for resource](#)*

If you work with older children, it's important that they know that it is okay to ask for help. Speaking about mental health regularly will help students understand that we all have mental health and that there is no stigma in talking about it. You may also want to start a conversation about mental health if you notice changes in a student that concern you. Being able to have these conversations is very important, as they will help you find out if they need support, if they are having a crisis, or if you need to involve specialist services.

### *What schools and further education settings can do*

Conversations about mental health will be more effective in the context of a whole-school environment, where:

- There is an ethos of constructive, caring relationships across the school built on trust, kindness, safety and security.
- There is a sense of belonging and students are encouraged to talk to staff about worries and difficulties.
- Children and young people have been taught good social and emotional skills and are able to identify feelings, thoughts and emotions.
- All staff are encouraged and supported to be alert, watchful and curious about children and young people's behaviour, their body language, their interaction with other pupils, what they say, what they draw and what they do in school.
- There is a clear safeguarding policy in place so that staff know what to do if they believe a child is at risk.
- There is a strong foundation of good staff mental health and wellbeing.
- Not all staff will feel comfortable opening up conversations on child wellbeing. It is important that school staff have good quality training and ongoing support from the senior leadership team to help with confidence in this area.

*(Mentally Healthy Schools/Anna Freud Centre for Children and Families. How to start a conversation with children and young people about mental health?)*

# Caritas Update

## Caritas Advent Updates

Advent is a time of hope and preparation and Caritas Westminster's projects and services are busy sharing some festive love. The decorations will soon be going up at Caritas Bakhita House, where Christmas is a chance for the guests to relax together as a community, regardless of what faith they are from. The Caritas Deaf Service is busy, with live Masses and carol services - both signed and sign-interpreted. And on our Advent Giving Calendar, day 8 is shampoo day! Many schools and parishes are using our **Advent Giving Calendar** to encourage donations to their local food project. [Download yours here.](#)

The calendar is essentially a list of items which are commonly useful to clients of foodbanks, so it's never too late to use it. If you are using it – please make us happy and let us know - by email or social media.

## Community Sponsorship of Refugees Online Introduction

This is tomorrow (Thursday), please make sure anyone interested in your school or wider community has heard about it – especially while the plight of refugees has been in the news again.

Find out how your parish, school or community group can create a safe route from a refugee camp to your neighbourhood, and welcome a family through the Community Sponsorship Programme.

Thursday 9th December 2021, 2:00pm-3:30pm - online. [Register here](#)

## Nationality and Borders Bill

The manager of Caritas Bakhita House, Karen Anstiss, was one of over 100 signatories to a letter sent to MPs to highlight serious failings in the Nationality and Borders Bill that will impact on victims of trafficking and slavery. For example, it puts a time limit on when a crime of trafficking can be reported by a survivor - despite the fact that it can take years for a traumatised person to have the courage to come forward.

Even if you have already done so, please write to your MP again about this Bill highlighting the issues related to trafficking - [you can find out more on our website](#), including links to further information from the Human Trafficking Foundation and research from the University of Nottingham.

The sad and shocking deaths in the channel last week have reminded us all of the urgent need for a compassionate and just asylum system. This is not just a political issue - lives are at stake!



## Safe in Faith Counselling Services Launched

Monday 29 November saw the launch of a new Caritas Westminster Project - Safe in Faith, with ultimate aim of providing victims of domestic abuse, who are part of a faith community, with safe, faith-based support and counselling that is tailored to their needs as believers.

Safe In Faith is creating a network of professionals such as counsellors and psychotherapists, who come from a Faith background and want to develop their skills to offer counselling that can reflect a survivor's spiritual beliefs. Alongside this is a programme of training for clergy and religious sisters within the Catholic Church. Eventually there will be a directory of counsellors and pastoral workers who can support victims of domestic abuse.

- Read the full story on our website [here](#)
- If you know someone who might be interested in joining the network or receiving training please contact [safeinfaith@rcdow.org.uk](mailto:safeinfaith@rcdow.org.uk)
- There are useful links on this page for anyone experiencing domestic abuse and needing help [here](#)
- A useful booklet on responding to domestic abuse from the National Board of Catholic Women [here](#)

## Expert training to begin in earnest in 2022

We are looking forward to January when the expert training part of our Road to Resilience programme will get properly underway. Each of these courses is aimed at staff and volunteers who provide pastoral support and outreach to individuals and families.

- Firm Foundations, a year-long programme designed to support churches, schools and community projects to reach the most marginalised, particularly people trapped in debt and other financial difficulties. Hear from the Chaplain of NCC talking about his experience [here](#).
- “Strengths based approach” training from the Mayday Trust - this is aimed at projects supporting homeless people, to become really transformational by taking a holistic approach to helping each individual.
- and, we plan to start a new course to help projects support unemployed people back into dignified work.

If you are interested, or know someone who might be able to benefit from one of these courses, please email [caritaswestminster@rcdow.org.uk](mailto:caritaswestminster@rcdow.org.uk).

## Looking for Building or Garden improvements in the New Year?

*SEIDS Property Services* provides a high-quality maintenance and painting and decorating service at an affordable price across the dioceses of Westminster.

As a social enterprise we exist to train and employ those who find themselves at risk of poverty and disadvantage. To find out more, or request a quote, go to [www.seids.org.uk/property-services](http://www.seids.org.uk/property-services)

*The Garden Enterprise at Caritas St Joseph's*, facilitates the employment of young adults with learning disabilities by engaging them in all aspects of garden maintenance. In addition, the Garden Enterprise can provide garden design services, and supply garden furniture, made out of recycled wood by adults with learning disabilities, at Caritas St Joseph's. To discuss your garden maintenance and design requirements, please contact Gail Williams, the Centre Manager, at: [gailwilliams@rcdow.org.uk](mailto:gailwilliams@rcdow.org.uk)

# Capital and PPP Update

## Capital

### Statlog – Statutory Compliance

#### Compliance Overview



#### Site Manager Tests

1490 / 1818 Test Assets Compliant

[Show Non-Compliant Setup Sites ▶](#)




#### Specialist Contractor Tests

1158 / 1479 Test Assets Compliant

[Search and Report](#)

  
Tests Missing  
Documentation

  
Open Faults

  
Incomplete Tests

169 out of 205 sites currently subscribed to Statlog.  
140 out of 205 sites currently setup for Site Manager Tests.  
135 out of 205 sites currently setup for Specialist Contractor Tests.

☒ Only include statistics from sites & assets that have been fully setup on Statlog Statutory Testing Modules

Statutory Compliance rates have improved since the last report and a further 5 school are now fully setup for Site Manager Testing.

Diocesan consultants continue to engage with schools to complete the Statutory Compliance setup process. Schools that are fully setup are reporting positive engagement from their premises colleagues and improved accountability through leadership and governance.

### Statlog – Unlicensed Schools

In the last edition of the bulletin, 14 school were identified as unlicensed. We are pleased to report that a number of those schools have now contacted Statlog to obtain the required licences. Thank you to those colleagues who are working to resolve this matter in spite of all of the other challenges affecting schools today.

We will reissue the list of unlicensed schools again in ore second bulleting of next term.

### Statlog – Condition Surveys

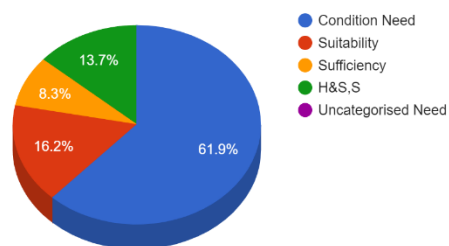
**£266,941,886.43 of expenditure identified thus far.**

156 surveys are complete or nearing completion. Consultants have a further 13 surveys to complete and then every licenced school will have an up-to-date Statlog Survey. Whilst the level of investment required in registered schools is significantly greater that previously forecast, the quality and equality of the data is helping to ensure that the highest priority needs are address first.

**Capital Asset Need**

Condition Need	£140,405,122.35	All
Suitability	£36,749,443.93	0/0
Sufficiency	£18,775,001.00	List
Health, Safety & Safeguarding	£31,012,319.15	List

Includes data from 152 completed surveys. 4 surveys are in progress.



Total Need: £226,941,886.43

***Project Manager Lite (PML)***

On 31<sup>st</sup> December 2021, any of the £1.5M of Matched Funding assigned to School that remains unused will be clawed back. Funding to projects that are currently in development will be honoured as long as the project has reached the stage where the letter of appointment has been issued to the contractor.

CAUTION: Please check that SBMs and others complete all sections of the PML process. Some colleagues have started well and then deviated from the Statlog System. The Diocese cannot make payment on projects where the prerequisite evidence is missing. The main areas of weakness appear to be:

- Quotation Return and Adjudication, and
- Invoice upload

If you need support with either of these elements (or anything else within Statlog) please contact [nigelspears@rcdow.org.uk](mailto:nigelspears@rcdow.org.uk) (07738183828) or telephone Statlog on 03331123133.

For full transparency and audit purposes, all elements of the Statlog Process must be recorded electronically. If a contractor fails to provide their quotation in the required format, their submission cannot be accepted. Please work with contractors and help them to understand our requirements.

***Priority School Building Programme***

Project managers continue to monitor the progress of schools in this scheme.

## Pupil Placement Planning

### Registered Pupils Return – October 2021

Just over 25% of school have now submitted the required data with a further 8 school submitting their reports in recent days.

If you are one of the 75% of schools that have not submitted their data, please endeavour to do so before the end of term. Detail are in earlier bulletins and access to the Diocesan Data Sorting Tool is available via the Education Service website:

### 1<sup>st</sup> Planner Project

Conversations with potential partners is continuing with positive engagements from a number of retailers (supermarkets) and housing associations.

Engagements with Local Authorities is also progressing.

1<sup>st</sup> Planner has completed the major Projects Presentation/Listing, and this can be found at: <https://www.1stplanner.com/aowmajorprojectsmmap>. Visitors to the site will note that all planning areas are now accessible and appear in blue.

## Archdiocese of Westminster Major Projects Development Plan Maps

[Click here to access AoW Potential Partners Briefing Video](#)

**Guidance**

By clicking on the white boxes to the left, you can download an excel spreadsheet detailing the list of schools and a KMZ file, which provides boundaries for each of the sites that can be viewed in Google Earth. By clicking on the white boxes to the right, you will be able to view detailed visualisations of the proposed primary and secondary models, that demonstrate the standardised approach for the AoW multi-use redevelopments for each phase of education.

Please click on the blue buttons below to access the draft major project redevelopment plans by Local Authority. As more plans are completed, they will be added when signed off by the Archdiocese of Westminster which should be completed by mid-October 2021. Please regularly check back to access more sites. By clicking on the grey boxes below you will be able to view the site boundaries whilst the development plans are in production.

Download Site List

Download Site KMZ

2FE Primary Example

8FE Secondary Example

1. Barnet
2. Brent
3. Broxbourne
4. Camden
5. Dacorum
6. Ealing
7. East Hertfordshire
8. Enfield
9. Hackney
10. Hammersmith & Fulham
11. Haringey
12. Harrow
13. Hertsmeire
14. Hillingdon
15. Hounslow
16. Islington
17. Kensington & Chelsea
18. North Hertfordshire
19. Richmond Upon Thames
20. Spelthorne
21. St Albans
22. Stevenage
23. Three Rivers
24. Tower Hamlets
25. Watford
26. Welywyn Hatfield
27. Westminster

**Last Updated @ 05/11/21**

**Legend**

● Primary

● Secondary



## Decarbonisation

### *Salix – Heat Decarbonisation Plans*

In recent days, Zeco has written to the schools shortlisted for this initiative. If you receive an email and you wish to confirm its authenticity, please email [nigelspears@rcdow.org.uk](mailto:nigelspears@rcdow.org.uk).

This process must be completed before 31<sup>st</sup> March 2022. Please advise immediately if you are unable to engage and we can draw in a school from the reserve list.

## Approved Initiatives

### *Condition Data Collection (CDC)*

The Government has commenced the latest round of its Condition Data Collection process. Schools will be contacted by surveyors appointed by the Government. This process is monitored by the Education Service, but we do not normally attend any of the engagement sessions. The surveyors are expected to contact you in advance of any proposed site visit. Please contact [nigelspears@rcdow.org.uk](mailto:nigelspears@rcdow.org.uk) if you have any questions about this process. If we receive advanced notification of a block of visits, we will publish that list in the bulletin.

### *Insurance Validation*

The Catholic Insurance Service and Zurich have commissioned an audit and appraisal of schools insured via the CIS. The Diocesan Trustees are paying for this initiative and targeted schools will be approached by a company called Charterfields. If your school is targeted during this initiative, please supply Charterfields with the data and access they required.

### *Net Capacity Assessment – New Standards Pilot*

6 School from this Diocese have been selected by the DfE for this pilot initiative. They are:

St Joseph RC Junior School – URN 101539	St Joseph's RC Infant School – URN 101546
St Mary's Catholic School - URN 117594	St George's Catholic School – URN 139369
St Richard Reynolds Catholic High School – URN 139121	The John Henry Newman Catholic School – URN 137895

The Department has obtained the initial approval from the Diocese and is in the process of engaging with each school. The Net Capacity Data is vital when exploring options for change. The aim of the pilot is to identify the most pragmatic method of updating the historical capacity data held by the Local Authorities and Government.

Any questions, please email [nigelspears@rcdow.org.uk](mailto:nigelspears@rcdow.org.uk)